Associate Deans Council
Meeting Minutes of September 23, 2026

Present: Tracey Baham, Hannah Baker, Sawyer Bowering, Steve Bullard, Kayla Carr, Tracy Craven, Jim Dunne, Robert Green, Kim Hall, Brien Henry, Christine Jackson, Stephanie King, Dominic Lippillo, Bethany Mills, Lynda Moore-White, Chris Newlin, David Nolen, Aswathy Rai, Rebecca Robichaux-Davis, Amber Robinson, Kevin Rogers, Emily Shaw, Courtney Siegert, Deanna Smith, Abigail Spreen, Lisa Stricklin, Jason Tiffin, Shelby Tschume, Robert West, Lauren Wright, Madeline Demetriou

Dr. Tracey Baham called the meeting to order at 1:30 PM.

1. Consideration of the Minutes

Dr. Robert Green motioned and Dr. Kevin Rogers seconded the motion to accept the minutes from August 26, 2026. Council members voted to approve the minutes.

2. Advisor Training & Student360

Ms. Sawyer Bowering and Ms. Hannah Baker provided insight into the advising resources available to staff and faculty advisors through the Advising website. The website includes information on upcoming workshops and webinars. Additionally, the monthly Student360 Q&A sessions are included for reference.

3. Change of Major eForm Discussion

Dr. Emily Shaw began discussion by asking the Council how their colleges are using the data from the Change of Major eForm. Council members discussed internal procedures used by colleges to route the eForm through advisors and dean's offices and whether additional questions should be added to the eForm. Council also discussed advisor intervention in the major change process and whether the eForm should originate with students or their advisors.

Further review of the Change of Major eForm and related procedures was charged to a newly formed subcommittee chaired by Dr. Emily Shaw, with membership including Dr. Lynda Moore-White, Dr. Rebecca Robichaux-Davis, Ms. Sawyer Bowering, Dr. Robert Green, and Mr. Jason Tiffin (or designee).

4. Student Success Policy Review Subcommittee

Council anticipates reviewing several student success-related policies during this academic year's review cycle, including AOP 12.02 Withdrawal from the University, AOP 12.15 Academic Probation, and AOP 12.17 Academic Fresh Start or Academic Amnesty. A subcommittee was formed to review how these policies interact and identify data needs prior to policy decisions. Dr. Robert West will chair the subcommittee. Membership includes Mr. Dominic Lippillo, Mr. David

Nolen, Dr. Robert Green, Dr. Kim Hall, Ms. Lisa Stricklin, Dr. Emily Shaw, Dr. Christine Jackson, Ms. Sawyer Bowering, Ms. Abigail Spreen (or Student Association designee), a Faculty Senate designee, and an OIRE representative.

5. AOP 10.02 Academic Administrators and Directors

AOP 10.02 Academic Administrators and Directors was approved as part of its regular review cycle with minor changes that are not substantive in nature.

6. AOP 13.02 Selection of William L. Giles Distinguished Professors

AOP 13.02 Selection of William L. Giles Distinguished Professors was reviewed as part of its regular review cycle. Changes were made to correct titles and replace the term "motivate" with "mentor" in the second paragraph. Council discussed strengthening guidelines for submission packets and selection criteria and whether additional faculty awards should be addressed through policy.

Following discussion, Council recommended rescinding the policy and instead referencing procedures developed by the selection committee and published on the William L. Giles website. Dr. Tracey Baham will determine the process for convening the group and provide updates on its progress.

Meeting adjourned at 2:33 PM