

Associate Deans Council
Meeting Minutes of December 10, 2025

Present: Tracey Baham, Shelby Ferguson (for Sawyer Bowering), Steve Bullard, Annika Campbell, Kayla Carr, Tracy Craven, Jim Dunne, Anastasia Elder, Brent Fountain, Dana Franz, Robert Green, Kim Hall, Christine Jackson, Jamie Larson, Dominic Lippillo, Melanie Loehwing, Bethany Mills, Lynda Moore-White, David Nolen, Alicia Olivier, Andy Perkins, Matthew Priddy, Rebecca Robichaux-Davis, Kevin Rogers, Emily Shaw, Courtney Siegert, Deanna Smith, Lisa Stricklin, Jason Tiffin, Pamela Vayda, Cat Walker, Lauren Wright, Madeline Demetriou

Dr. Tracey Baham called the meeting to order at 1:30 PM.

1. Consideration of the Minutes

A motion was made by Dr. Kevin Rogers and seconded by Dr. Robert Green to accept the minutes from October 22, 2025 and November 12, 2025. The minutes were unanimously approved.

2. Updates from the Chair

- Dr. David Nolen provided an update regarding promotional posters being hung in classrooms in Old Main. He reached out to the facilities manager and confirmed that while these posters are not allowed in the classrooms, sometimes student organizations will post them. When noticed or reported, the posters will be taken down by facilities.
- Dr. Baham provided policy updates.
 - Executive Council held an email vote in November.
 - Approved: OP 01.02 Sports Wagering, OP 01.11 Access to IT Resources, and OP 91.400 HIPAA
 - Rescinded: OP 63.02 Facility Improvement Project Evaluation

3. AOP 11.06: Study Abroad and Other International Travel by Students

Dr. Kevin Rogers motioned and Dr. Robert Green seconded the AOP 11.06 Study Abroad and Other International Travel by Students.

- AOP 11.06: Study Abroad and Other International Travel by Students was passed with the following adjustments:
 - Specified that students “who fulfill the requirements according to the Office of Study Abroad” are able to maintain their status as a MSU student.
 - Added reference to AOP 12.11: “Refer to AOP 12.11 Undergraduate Student Requirements for Graduation for how approved study abroad credits can be used to fulfill undergraduate degree requirements.”

- Add sentence under Policy: “Students who do not fulfill the requirements according to the Office of Study Abroad will not have the privileges of a MSU student, and the credit earned abroad may not fulfill MSU degree requirements.”

4. Scheduling Guidelines and Technical Credits – Emily Shaw

Emily Shaw informed associate deans that Ms. Emily Owen sent an email describing the new scheduling guidelines and auditorium request procedure. Any follow-up questions or concerns should be directed to Ms. Owen.

Emily Shaw continued discussion regarding how we account for technical credits outside of the BAS program.

- She presented two potential options to move forward:
 - Limit non-equivalent technical credits in AOP 12.11: Degree Requirements- Undergraduate to 25% of the program
 - Full faculty evaluation of all courses using a standardized form
- The Council seems to have consensus on the following ideas:
 - Existing articulation agreements involving technical credits should not be affected by any policy changes.
 - Technical credits that are equivalent to academic credits should not be limited more than the current policy limits (e.g., 50% of a degree cannot come from community college)
 - A formal process is needed for denoting technical credit equivalencies that includes at the very least the learning outcomes of the technical credit compared to the learning outcomes of the MSU course, as well as approval from the department faculty and the department head (or equivalent).
 - Future discussion should include a mock-up of existing programs that utilize technical credits, as well as potentially feedback from community colleges who determine what courses should be designated as technical credit versus academic credit.

Meeting adjourned 3:05 pm