

**Associate Deans Council**  
**April 26, 2023**  
**Meeting Minutes**

**Present:** Peter Ryan, Tracey Baham, Bimal Balakrishnan, Steve Bullard, John Dickerson, Jim Dunne, Anastasia Elder, Dana Franz, Robert Green, Kim Hall, Brien Henry, Melanie Loehwing, Ron McLaughlin, Bethany Mills, Lynda Moore, Tabor Mullen, David Nolen, Rebecca Robichaux-Davis, Kevin Rogers, Susan Seal, Emily Shaw, Michael Seymour, Darrell Sparks, Lisa Stricklin, Lauren Wright, Lori Ball, Nathan Drake, Ellie Herndon, Chris King, Tina Gilliland

Dr. Peter Ryan called the meeting to order at 1:30 PM

**1. Consideration of the minutes**

- Upon a motion by Dr. Robert Green and a second by Dr. Kevin Rogers, the minutes from March 22, 2023, were approved as presented without edits.
- Upon a motion by Dr. Kevin Rogers and a second by Dr. Robert Green, the minutes from April 12, 2023, were approved as presented without edits.

**2. Announcements**

- Beginning May 10<sup>th</sup>, the Associate Deans Council Meetings will be held in the Provost's Office State Board Room, 3002 Lee Hall.
- Dr. Ryan reminded the council that students should not have three exams on the same day and that every effort should be made to accommodate a student's exam schedule should such a conflict arise.

**3. Open Educational Resources – Dr. Chris King**

- The Open Educational Resources (OER) Task Force is conducting a survey on the use, adoption and challenges related to using open educational resources. This survey will assist in gathering information on how OER resources are being used, the types of OERs being implemented, the challenges related to the adoption of OERs and how the university can assist in supporting the adoption of OERs by faculty seeking to lower the rising cost of textbooks for MSU Students.
- The link to the survey is: [https://msstate.co1.qualtrics.com/jfe/form/SV\\_6rjF7ZgSwB27CPc](https://msstate.co1.qualtrics.com/jfe/form/SV_6rjF7ZgSwB27CPc).
- Please contact Dr. King if you have any questions.

**4. AOP's**

➤ **AOP 12.29: Undergraduate Entrance Requirements**

Upon a motion by Dr. Kevin Rogers and a second by Dr. Robert Green, AOP 12.29 is approved as presented.

- After a lengthy discussion, the following edits were suggested:
  - Suggested by Lynda Moore – On page three, number 6, add transient students and Special Program for Academic for Academically Talented Students (SPATS).
  - Dr. Steve Bullard stated the title used the word “entrance” and throughout the policy the word “admission” is used. Dr. Bullard recommended only one of these terms be used. Dr. Tracey Baham will investigate this concern to be sure there is not a particular reason for the use of both terms.
  - Dr. Bullard also found a typographical error on page six, “change at to and” under the sixth bullet.

- On page one, item “b” strike “Beginning fall 2021”.
- On page four, number nine, add Meridian to the second line after MSU.
- Dr. Tracey Baham suggested adding “high school” after “Academically talented”, on page 2, number three.
- The above-mentioned edits were approved by the council and AOP 12.29 passed and will be sent to Deans Council for review.

#### **5. New Business**

- Dr. Nathan Drake stated that the number of requests for master’s students to walk (early) during commencement has risen substantially. Currently there are approximately seven hundred graduate students have filed for graduation this spring (2023). Historically, the Graduate School has exercised leniency in allowing students to walk early if they are within six hours of completing their coursework and/or successfully completed comprehensive of thesis defense exams. Moving forward, the Graduate School will tighten up on this as to not jeopardize the integrity of the degrees.
- Dr. Tabor Mullen reminded council members of the upcoming Legal Issues Conference on May 3, 2023.

*Meeting adjourned 3:00 pm*