

Associate Deans Council
March 8, 2023
Meeting Minutes

Present: Peter Ryan, Tracey Baham, Bimal Balakrishnan, Steve Bullard, Jim Dunne, Cameron Fox, Dana Franz, Robert Green, Christine Jackson, Melanie Loehwing, Bethany Mills, David Nolen, Steve Parrott, Andy Perkins, Rebecca Robichaux-Davis, Susan Seal, Michael Seymour, Emily Shaw, Darrell Sparks, Lisa Stricklin, Lauren Wright, Jermaine Jackson, Nicole Ponder, Tina Gilliland

Dr. Jim Dunne called the meeting to order at 1:30 PM

1. Consideration of the minutes

Upon a motion made by Dr. Robert Green and a second by Mr. Cameron Fox, the minutes from February 22, 2023, were approved.

2. Announcements

- Dr. Susan Seal announced the Online Course and Tools Showcase will be March 29, in the Colvard Union, Ballroom M. There will be two sessions: 9:00 – 11:00 am and 2:00 – 4:00 pm.

3. Institutional Effectiveness Rubric and New Institutional Effectiveness Template

- Dr. Dana Franz stated that all program coordinators should have received an email from Ms. Diann Nichols, Associate Director, Institutional Effectiveness, regarding TracDat. TracDat will no longer be available, and the university will use a fillable word document that will capture the same data as TracDat. Program Coordinators have two options to choose from: (1) Submit your data to TracDat prior to May 26 and we will extract your data for you and add it to the new template, or (2) Ms. Nichols can assist you in modifying the four-column matrix.
- Also, Dr. Franz is requesting that all program review request be sent to programs@oire.msstate.edu.

4. AOP's

➤ **AOP 12.17: Undergraduate Academic Fresh-Start or Academic Amnesty**

Dr. Tracey Baham stated that this policy is not up for review at this time, however due to recent changes made to the university's forgiveness policy (AOP 12.20), the council should discuss AOP 12.17.

There was a brief discussion, and several council members believe that in previous years, someone made an edit using the copy and paste method and inadvertently left a sentence out of the policy on page two, in the first paragraph because the sentence did not make sense.

After discussing, Dr. Peter Ryan suggested a sub-committee be formed to review the document and return its recommendations to the council.

Members of the subcommittee are:

- Ms. Emily Shaw
- Dr. Peter Ryan
- Dr. Tracey Baham
- Dr. Melanie Loehwing
- Dr. Robert Green

5. New Business

- Dr. Rebecca Robichaux-Davis announced a Town Hall discussion on MSU's next Quality Enhancement Plan (QEP), Bulldog Experience, which will focus on experiential learning. The schedule is listed below:
 - Staff: March 21, 9:00-10:00 am, Bettersworth Auditorium
 - Faculty and Administration, College of Architecture, Art, and Design; College of Business; College of Education; and Bagley College of Engineering: March 21, 12:30 – 1:30 pm, Bettersworth Auditorium
 - Faculty and Administration: College of Arts & Sciences; University Libraries; and Academic Affairs: March 21, 2:00 – 3:00 pm, Bettersworth Auditorium
 - Faculty and Administration, Division of Agriculture, Forestry, and Veterinary Medicine: March 22, 11:00 am – noon, Bost Theater, Bost Conference Center
 - Faculty, Staff and Administration, Meridian Campus: April 4, 3:00 – 4:00 pm, Kahlmus Auditorium, College Park Campus
- Dr. Bimal Balakrishnan asked if the council has a TEAMS folder so we could have all the documents in one place. Dr. Dunne stated we do not, but we will discuss it with Dr. Ryan and consider that request.

Meeting adjourned 2:08 pm