

**Associate Deans Council  
September 28, 2022  
Meeting Minutes**

**Present:** Peter Ryan, Tracey Baham, Bimal Balakrishnan, Steve Bullard, LaDonne Delgado, John Dickerson, Anastasia Elder, Cameron Fox, Don Grebner, Dana Franz, Robert Green, Kimberly Hall, Brien Henry, Melanie Loehwing, Ron McLaughlin, Bethany Mills, Lynda Moore, Tabor Mullen, Steve Parrott, Andy Perkins, Kevin Rogers, Susan Seal, Darrell Sparks, Lauren Wright, Maxine Krol, Mimmo Parisi, Jonathan Barlow, Thomas Ritter, Chelsea Cockburn, Cheryl Bowen, Lynn Taylor, Tina Gilliland

Dr. Peter Ryan called the meeting to order at 1:30 p.m.

**1. Consideration of the minutes**

Upon a motion made by Dr. Robert Green and a second by Dr. Kevin Rogers, the minutes as presented from September 14, 2022, were approved.

**2. Announcements**

**3. Bulldog Bundle – Ms. Cheryl Bowen & Ms. Chelsea Cockburn**

Ms. Bowen and Ms. Cockburn provided an update on the Bulldog Bundle program and addressed questions from the Council. This is a new program designed to provide students access to course materials on the first day of class at the most cost-effective price and to ensure that students have those required materials to ensure their academic success. Specific points are itemized below:

- Over 13,500 (82%) students utilized the Bulldog Bundle Program
- 15% of student orders were all-digital material
- 52% of courses had an adoption submitted by the deadline
- Timing and accuracy are critical in coursework adoptions.
- Of 1,800 delayed student orders, 1,700 were due to late adoption of course material.
- Wintersession and Spring Bulldog Bundle Critical Dates:
  - 10/31/22 All Course material adopted
  - 12/15/22 Students can view their bill
  - 12/19/22 Opt-out link goes live
  - 1/1/23 Student payment due
  - 1/24/22 Last day to opt-out

**Administrative Rights and Phishing – Mr. Tom Ritter**

Mr. Tom Ritter gave an update on the challenges the university faces in dealing with hacking and phishing attempts to disrupt the university wide IT network. He indicated that higher education institutions have seen a significant uptick in hacking and other forms of intrusions into IT systems to take advantage of users or to inflict harm and disruption to our institutional IT systems. He provided some sage advice and guidance in how each user of the MSU IT system can avoid being hacked (see below).

- The first line of defense since our most common attacks are email, is anti-SPAM and phishing protection via Cisco Email Security in the cloud.
- Campus Administrative Rights is our largest single risk.
- MSU has purchased 4,000 licenses of Admin by Request

- Academic and research units will have some limited admin by request of local credentials for managing an instrument, software development or a research need.

Non-employee M365 accounts will soon have a 500 recipients a day outbound email quota.

#### **4. Data Science Update – Dr. Mimmo Parisi & Dr. Jonathan Barlow**

Dr. Mimmo Paris and Dr. Jonathan Barlow gave an update on the status of the Data Science initiatives at Mississippi State University. Currently, MSU offers a Bachelor Science in Data Science (Interdisciplinary program), a Master of Science in Data Science and a postbaccalaureate Certificate in Data Science Pedagogy. Dr. Peter Ryan provided a brief update on the SEC Artificial Intelligence and Data Science consortium. Drs. Parisi and Barlow provided some specifics about the programs (see below):

- Currently there are 10 students majoring in Data Science
- There are 21 new applications for 2023
- Courses offered now:
  - Undergraduate**  
DSCI 2013 Data Science Literacy  
DSCI 2012 Data Wrangling Lab
  - Graduate**  
DSCI 8013 Data Science Pedagogy 1  
DSCI 8023 Data Science Pedagogy 2
- Data Science is a standalone program with a university wide committee  
Chair: Dr. Melanie Loehwing

#### **5. Dean's Approval for Add/Drop forms – Dr. Melanie Loehwing**

Due to lack of time Dr. Loehwing graciously agreed that we carry over the discussion on this topic to the next ADC meeting.

Meeting adjourned at 3:05 PM