

**Associate Deans Council
May 11, 2022
Meeting Minutes**

Present: Peter Ryan, Tracey Baham, Steve Bullard, John Dickerson, Jim Dunne, Anastasia Elder, Brent Fountain, Dana Franz, Nancy Fultz, Robert Green, Kim Hall, Christine Jackson, Deborah Lee, Melanie Loehwing, Bethany Mills, Lynda Moore, Steve Parrott, Andy Perkins, Kevin Rogers, Susan Seal, Michael Seymour, Darrell Sparks, Lisa Stricklin, Lauren Wright, Tommy Parker, Kim Walters, Carrie Rybolt, Tina Gilliland

Dr. Peter Ryan called the meeting to order at 12:30 p.m.

1. Consideration of the minutes

Upon a motion made by Dr. Robert Green and a second by Dr. Kevin Rogers, the minutes from April 27, 2022, were approved, with one minor spelling error.

2. Announcements

- Dr. Franz reminded everyone that their program coordinators should be working on their IE Reports which are due by June 15th.
- Dr. Brent Fountain mentioned low enrollment sections for Summer School sessions will be sent out on May 12th.

3. AOP's

➤ **AOP 12.12: Credit and Grades**

This AOP was recently received from Faculty Senate with their suggested edits.

Dr. Ryan stated that at the request of Dr. Thomas Bourgeois, the no grade (NC) option be removed from the policy for now. During the summer, Dr. Bourgeois and Dr. Peter Ryan plan to review and revise all related policies including Credit and Grades, Academic Forgiveness and Ad/Drop policies. Dr. Melanie Loehwing asked for clarification of point iii in Section B and suggested it read as "...a second chance at any attempted failed..." The inclusion of attempted was to clarify that a student would only be afforded the second chance at a competency assessment if they had made an initial attempt. Faculty Senate President approved the inclusion of "attempted" in a communication following Associate Deans Council.

A motion was made by Dr. Robert Green and a second by Dr. Melanie Loehwing to accept this policy as presented with the omission of the no grade option.

AOP 12.12 is approved with the above-mentioned edits.

➤ **AOP 13.15: Evaluation of Teaching Performance**

A motion was made by Dr. Darrell Sparks and a second from Dr. Melanie Loehwing. There was no discussion, and the policy was approved as presented.

4. Course Waitlisting – Mr. Tommy Parker

- Dr. John Dickerson stated he has received great feedback regarding the Course Waitlisting presentation from Mr. Tommy Parker on April 27th.
- Dr. Dickerson also noted that Dr. Kevin Rogers has offered for the College of Business to participate in a pilot program for course waitlisting.

- Dr. Ryan suggested that Arts and Sciences might consider piloting a science course that includes the lab section within the course to test the challenges in waitlisting such a course and its associated sections. Dr. Melanie Loehwing indicated that she would look into this suggestion to include one or two lab courses as pilots along with the College of Business.
- Dr. Ryan did mention, that while waitlisting is a desirable addition, it may not be possible to apply it to all courses and compromises may need to be made so that waitlisting could benefit the most instead of trying to accommodate every possible scenario.

5. Course Numbering – Dr. Dana Franz

- Dr. Dana Franz presented a draft proposal for course level numbering with the hopes of having it approved and in place for the fall semester.
- There was a healthy discussion regarding the proposal and the council was supportive of this recommendation.

6. Math In Your World – Professor Kim Walters

- Professor Walters provided an overview of the Math in Your World Course for the council.
- Two semesters of Math in Your World have been completed thus far.
- Course is limited to thirty participants per section. The hope is to make the course available to more students that would benefit from it. An additional section(s) can be offered if needed.
- Non-Math Objectives:
 - Math Attitude and Growth Mindset
 - GRIT: Guts, Resilience, Initiative, Tenacity
 - How to Study
 - Tools for Success
 - Basic Use of Excel
- Math Objectives:
 - Percentages
 - Dimensional analysis
 - Interest Rates for comparing investments and loans
 - Applications of linear and exponential functions
 - Probability
 - Basic Statistics
- The course code is MA1213
- This course satisfies the prerequisite for MA/ST2113.

Adjourned 2:00 PM