

Associate Deans Council
April 27, 2022
Meeting Minutes

Present: Peter Ryan, Tracey Baham, Steve Bullard, John Dickerson, Anastasia Elder, Dana Franz, Nancy Fultz, Teresa Gammill, Robert Green, Don Grebner, Kim Hall, Brien Henry, Deborah Lee, Melanie Loehwing, Lynda Moore, Tabor Mullen, Steve Parrott, Andy Perkins, Kevin Rogers, Susan Seal, Michael Seymour, Darrell Sparks, Lisa Stricklin, Emily Shaw, Lauren Wright, Katie Echols, Stephanie Hyche, Tommy Parker, Jaye West, Skye Hamilton, Renata Roberts, Carrie Rybolt, Tina Gilliland

Dr. Peter Ryan called the meeting to order at 1:30 p.m.

1. Consideration of the minutes

Upon a motion made by Dr. Kevin Rogers and a second by Dr. Robert Green, the minutes from April 13, 2022, were approved.

2. Announcements:

- There will be a hooding ceremony and conferring of doctoral degrees on May 11, at 3:00 in Bettersworth Auditorium, in Lee Hall. Immediately following the ceremony there will be reception in the Union Ballroom.

3. Pivot Program – Dr. Teresa Gammill & Ms. Stephanie Hyche

- The Office of Research purchased a software program, called Pivot, in the winter of 2021.
- Pivot’s key features
 - Basic & advanced funding searches
 - Collaborator identification
 - Search opportunities, people/profiles, previous awards, and conferences/publishing opportunities
 - Ability to curate, share, publish searches among other groups
 - Static & dynamic search results
 - Potential for routing/connecting searches to proposal preparation phase
 - User-friendly tutorials for all functions
 - Report generation
 - Newsletter generation
- Pivot Opportunities & next steps
 - Profiles are key to recommended opportunities for individuals and strategic goals for MSU
 - Accounts and Profiles are different: an account allows you to use the features; Profile makes you “findable” and informs your search and/or generated results.
 - Office of Research Development website updated with curated themed searches, myState home page currently on Research Tab
 - Buy-in from the faculty/staff/leadership is needed to maximize this investment

4. Tutorial Services for Campus 5 students – Dr. Kim Hall

- Several faculty members have expressed concern that online students are not doing well in math classes; and there are no tutorial services for campus five students. How do we help these students? Many of these students need help late at night when the university is closed.

- After a brief discussion, Dr. Ryan said he would speak to Dr. Thomas Bourgeois about this. Dr. Clay Armstrong may also have some suggestions. Dr. Seal also indicated that she would forward some information from her office regarding efforts previously undertaken by CDE to engage a third-party enterprise to provide such assistance for online students.

5. Change of Major eForms – Ms. Emily Shaw

- The Registrar’s Office presented a proposed eForm version of the Change of Major form. Student initiates eForms
- eForm imports student data from Banner
- Student can change:
 - Campus
 - Primary Major
 - Concentration
 - Secondary Major
 - eForm is auto routed
 - Advisor can note catalog term changes
- Dr. Seal asked if there could be a proxy to initiate the eForm for students; Ms. Shaw will check on this.

6. Course Waitlisting – Mr. Tommy Parker

- Mr. Tommy Parker demonstrated the various features of the waitlisting course option and highlighted some of the potential challenges. Mr. Parker asked that the Associate Deans discuss the various concerns they see with the form as presented and provide feedback on how the form may be revised to address such concerns.
- Dr. Dickerson stated the program is not complete; feedback is needed.
- Mr. Tommy Parker demonstrated the waitlist for the council.
- The Waitlist shows what number the students are on the waitlist. Several of the council members thought this feature should not be available to students.
- There are several points of discussion needed prior to this program moving forward.
- Capacity overrides cannot work with the course waitlisting. The university averages 6300 capacity overrides per semester.
- After a lengthy discussion, Dr. Ryan asked everyone to email Mr. Parker their questions and concerns. Mr. Parker will visit another ADC meeting soon to continue this discussion.

7. Research Awards – Dr. Katie Echols

- Office of Research & Economic Development (ORED) will continue to have their research awards banquet to recognize excellence in research; however, the awards banquet will be moved to the fall and will recognize all those college level awards that were presented by the colleges during the academic year as well as present awards at the university level.
- ORED created awards like the Powe award for mid-career faculty and emerging faculty to celebrate those individuals that are really making a significant difference within their field.
- ORED has also added an innovation level award, a single university level professional research awards, and then a research support award.
- Please email your questions or feedback to katie@research.msstate.edu.

- 8.** Due to time constraints, a motion was made by Dr. Kim Hall with a second by Dr. Melanie Loehwing to table the AOP’s to the next ADC meeting.
The motion passed.

Adjourned 3:00 PM