

Dean's Council Minutes
July 10, 2020
3:00 PM
Webex Meeting

Members Present: David Shaw, Peter Ryan, Jason Keith, Kent Hoblet, Angi Bourgeois, Wes Burger, Sharon Oswald, Scott Willard, Chris Snyder, Nancy Siegert, Tracey Baham, Brandon Jolly, Tommy Anderson

Others Present: Garrett Smith, Steve Parrott, Susan Seal, Julie Jordan, Teresa Gammill, John Dickerson

- I. The Meeting was called to order by David Shaw. Dr. Shaw asked for a motion to approve the minutes of the June 1, 2020 meeting. There was a motion to approve the minutes by Angi Bourgeois with a second given by Sharon Oswald. The minutes were approved with none opposed.
- II. Approval of AOP's- Peter Ryan
 - **AOP 13.03: Responsibilities in Instruction and Curriculum, and Attendance in Class**
Dr. Jason Keith requested that on page 3, item number 12, that graduate students be included. Dr. Keith will supply Dr. Ryan with the language.
There was a motion to approve AOP 13.03 with one edit by Dr. Jason Keith.
The AOP is approved with the above mention edits.
- III. **COVID-19 Update by David Shaw**
 - Dr. Shaw stated that all classrooms will have cleaning supplies placed in the rooms by custodial staff. Also, the custodial staff will spray/disinfect the rooms in between classes.
 - Dr. Sharon Oswald inquired as to when faculty accommodations will be made. Nancy Siegert noted that 74 accommodation requests were received by HRM. Decisions on these requests will be made soon. Nancy also stated HRM has received 400 staff accommodation requests.
 - Dr. Shaw urged the Deans to notify him of any concerns regarding COVID.
- IV. **Other Business**
 - Nancy Siegert is working to restructure HRM. Ms. Siegert would like to see HRM take a bigger role when hiring new employees on campus. She will send out a power point presentation to the council. Dr Shaw requested everyone review this plan and be ready to discuss this during the next council meeting.
- V. Meeting was adjourned at 3:35PM