Dean's Council Minutes
August 4, 2020
2:30 PM
Webex Meeting

Present: David Shaw, Susan Seal, John Dickerson, Jason Keith, Tracey Baham, Scott Willard, Peter Ryan, Jim Dunne, Sharon Oswald, Wes Burger, Chris Snyder, Tommy Anderson, Brent Fountain, Terry Cruse, Susan Heath, Steve Parrott, Mallory Amos, Rick Travis, Richard Blackbourn, Angi Bourgeois, Nancy Siegert, Julie Jordan, Rebecca Robichaux-Davis, Kent Hoblet, Brandon Jolly, Jason Barrett,

I. The meeting was called to order by David Shaw. Dr. Shaw asked for a motion to approve the minutes of the July 10, 2020 meeting. There was a motion to approve the minutes by Angi Bourgeois with a second given by Richard Blackbourn. The minutes were approved with none opposed.

II. Approval of AOP's- Peter Ryan
- **AOP 13.22: Guidelines for Adjunct Faculty, Visiting Faculty, Visiting Scholar and Visiting Executive Appointments**
  Dr. Ryan asked for a motion to accept the AOP with edits. Angi Bourgeois motioned with a second given by Sharon Oswald. The motion carried with none opposed.
- **AOP 13.05: Faculty Grievance Procedures**
  Dr. Ryan explained the history of this AOP going through both Faculty Senate and General Counsel. The language in the proposed AOP has been vetted by general counsel. This AOP will go to Executive Council next.

  Dr. Ryan asked for a motion. Scott Willard made the motion.

  Brandon Jolly gave the history and explanation of the AOP which now includes one committee.

  There was discussion regarding the make-up of the committee with a wording edit suggestion from Dr. Keith on paragraph C should read: "Chairperson of the Robert Holland Faculty Senate Faculty Affairs Committee"

  This policy passed with no opposition.

III. HRM Presentation by Nancy Siegert

IV. Other Business
- Susan Seal suggested a push to the online students encouraging them to not go home.

- Jim Dunne suggested sending a message to all faculty teaching hyflex courses to clearly communicate expectations with their students.
- Steve Parrot concerns about hyflex is that it could take as long at 48 hours to archive the class.

V.   Meeting was adjourned at 4:22PM