

Associate Deans Council
October 27, 2021
Meeting Minutes

Present: Peter Ryan, Tracey Baham, John Dickerson, Jim Dunne, Randy Follett, Brent Fountain, Dana Franz, Teresa Gammill, Don Grebner, Robert Green, Kim Hall, Jeffrey Haupt, Brien Henry, Christine Jackson, Deborah Lee, Melanie Loehwing, Lynda Moore, Tabor Mullen, Ian Munn, Kevin Rogers, Susan Seal, Michael Seymour, Emily Shaw, Scott Willard, Andy Perkins, Dan Gadke, Jamie Dyer, Kristi Dearing, Kali Dunlap, Jaiki Shumpert, Carrie Rybolt, Lisa Stricklin and Tina Gilliland

Dr. Peter Ryan called the meeting to order at 1:30 p.m.

1. Consideration of the minutes

Upon a motion made by Dr. Randy Follett and Dr. Scott Willard the minutes from October 13, 2021 were approved with no edits.

2. Announcements:

- There will be a hooding ceremony and reception for the doctoral students on December 9th at 4:00 pm at the Mill Conference Center. This event will be hosted by the Graduate School in conjunction with the Office of the Registrar. It is anticipated that there will be approximately 100 Doctoral candidates eligible to participate in this event.
- Dr. Robert Green stated that Mr. Tommy Parker, IT Sr. Systems Analyst & Team Leader, has created a report in Banner called Incomplete Grades. The report is available under faculty and departmental users tab, under grades and absences. It allows you to search by student standing (Freshman, Sophomore etc.), college, department, major and then also select either all students or degree candidates. This report will give you a list of all students who have grades of NG, Incomplete or GDP outstanding. It was created to mainly help with auditing for graduation clearance.
- Dr. Dana Franz noted that the Office of Institutional Effectiveness is wrapping up on the IE process for 2021. The completion rate is at 90%.

3. University Studies Degree – Ms. Kristi Dearing/ Ms. Kali Dunlap

- Currently, the undergraduate catalog/AOP 12.11 requires that a student earns 25% of their upper-level coursework from Mississippi State University To date, approximately 20% of the students graduating from the C2C-University studies program did not meet the 25% upper level course credit hour rule. The University Studies Degree does allow for some flexibility regarding the application of university academic policies. However, no formal decision has been made with regard to adhering to the 25% upper-level MSU course requirement to guide the Registrar's Office when conducting graduation audits of C2C University Studies students. Thus, Ms. Dearing is seeking the approval of the Associate Deans Council (ADC) to allow an exemption from the 25% MSU upper-level course requirement.
- There was lengthy discussion on how such an exemption would impact the integrity of the degree program if less than 25% of the MSU upper level course requirement was not adhered

to. , Thus, a request was made that Ms. Dearing provide the ADC with more information and data on the number percent of upper level coursework earned by those students that have graduated from the program without meeting the 25% rule.

4. Health Science – Dr. Dan Gadke and Dr. Jamie Dyer

- Dr. Gadke gave a power point presentation with the council entitled: Health Science Work Group Updates. The presentation is a result of information from the Health Science Task Force that was created by Dr. David Shaw. After his presentation, Dr. Gadke asked that the council members review the “catalogue” of data presented over the next few weeks and provide him with some feedback. He will forward the presentation and information to Ms. Tina Gilliland to share with council members.

5. AOP's

➤ **AOP 12.01: Academic Add/Drop**

A motion was made by Dr. Ian Munn and seconded by Professor Jeffrey Haupt to consider AOP 12.01 as presented.

Mr. Tabor Mullen mentioned that the wording should be changed to “The Code of Student Conduct” rather than “Student Code of Conduct”.

Ms. Carrie Rybolt stated on page 1, section B, the time should be 5:00 pm rather than 8:00 am.

Dr. Jim Dunne suggested a new deadline for dropping a class be changed to the 10th week of class.

After a brief discussion, AOP 12.01 was tabled for further discussion.

➤ **AOP 12.30: Developmental Studies**

Dr. Ryan made the motion to rescind AOP 12.30 due to the Developmental Programs being dissolved. The motion passed.

➤ **AOP 12.20 Undergraduate Academic Forgiveness and AOP 12.36 Repeating a Course and AOP 13.02 Selection of William L. Giles Distinguished Professors were not considered due to time constraints.**

Adjourned 3:00 PM