

Associate Deans Council
September 25, 2019
Meeting Minutes

Present: Peter Ryan (Chair), Tommy Anderson, Tracey Baham, Tim Chamblee, John Dickerson, Jim Dunne, Nancy Fultz, Dana Franz, Christine Jackson, Terry Jayroe, Ron McLaughlin, Lynda Moore, Seth Oppenheimer, Steve Parrott, Judy Ridner, Kevin Rogers, Scott Willard, Lauren Wright, Juan Benavides, Robert Green, Lyla Garner, Lanna Miller, Tina Gilliland

Dr. Peter Ryan called the meeting to order at 1:30 p.m. in Dunn Conference Room, McCain Hall.

1. Consideration of the minutes

Upon a motion made by Peter Ryan, the minutes of August 14, 2019 were approved with no edits.

2. Announcements:

- Dr. Peter Ryan commended Juan Benavides and Jake Manning on their Student Association presentation to the Associate Deans Council on September 11. There was great conversation between the council members Mr. Manning and Mr. Benavides.
- Dr. John Dickerson stated that the university is reviewing the possibility of moving to the Elucain software program Degree Works for tracking student progress toward degree completion. This would replace the CAAP program.
- Dr. Ryan thanked everyone who attended the meeting with the College Board representatives, Mr. Lawrence Charap and Mr. Juan Carlos Morales. The College Board is very interested in recruiting faculty to serve as AP Readers. Also, Leslie Baker, an Instructor in Political Science and Public Administration, is interested in forming a “Readers Group” on campus. More information will be shared as it becomes available.
- Dr. Ryan has submitted a request to the UCCC, to form a subcommittee to create criteria for offering blended/hybrid courses. SACSCOC has provided descriptors for blended/hybrid courses and the Committee will be provide criteria recommendations to the Provost.
- The Office of the Provost will be hosting an Academic Pathways Workshop with participating Community Colleges and associated MSU Academic Units on October 25, 2019 in Coskrey Auditorium in Memorial Hall. Representatives that have pathway agreements with community colleges will need to attend. Hinds Community College will not be in attendance in October, but a date in early spring is being planned.
- The Office of the Graduate School reports a high number of student application rejections this fall as compared to last fall. The reasons for rejection could be due to several reasons including, academic deficiencies, funding issues, etc. Dr. Ryan requested if the student is rejected due to lack of funding, the department could give the student the option of attending MSU without a stipend, if they are academically accepted and research funding is available. Some students may be willing to attend without the stipend.

Dr. Ryan has asked the Graduate School staff to change the language in the rejection letter to include the reason for the rejection.

- The Center for Distance Education is interested in establishing a Graduate Recruitment Council to assist with recruitment. This council would meet regularly to make the recruitment process more cohesive and effective. Dr. Ryan asked for the Council members to think about it and share with him their thoughts via email prior to the next Associate Deans Council Meeting on October 9th.
- Dr. Seth Oppenheimer asked if any progress has been made to help TA's receive full tuition waivers? Dr. Ryan stated the funding isn't available for this currently but agreed to bring this concern to the Provost.
- The IHL approved the Bachelor of Applied Science last week. As the university works through the logistics, please begin to think about the curricular you would like these students to pursue if they choose one of your disciplines as an emphasis area. Students can choose up to 3 emphasis areas. Dr. Ryan stated that Kristi Dearing will be the coordinator for Campus 2 and Kali Dunlap will be the coordinator for Campus 5. Campus 1 student advising coordinator has not been determined yet.

3. AOP 13.22: Guidelines for Adjunct Faculty, Visiting Faculty, Visiting Scholars and Visiting Executive Appointment

- There was a discussion about the definition of adjunct professor and their ranking.
 - Dr. Scott Willard asked if there needed to be a reference to the official visitor agreement process within AOP 13.22. Dr. Ryan will ask General Council about this.
- AOP 13.22 Approved by Associate Deans Council pending clearance by General Counsel.

4. New Business:

- Juan Benavides has received numerous concerns from students stating the Career Expo appeared to be focused mainly on Engineering. Dr. Ryan stated this was a Global Career Expo, but he would look into this concern.
- The Council of Academic Advisors is sponsoring an Advising Panel Discussion session on September 26 at 2:00 in the Mitchell Memorial Library.
- The Center for Distance Education is hosting "Marketing and Recruiting Across the Adult Student Lifecycle" presented by Kadesh Franklin of Education Advisory Board, September 26 from 9:00 – 11:00 in Coskrey Auditorium in Memorial Hall.

The meeting was adjourned at 2:42 p.m.