

Associate Deans Council
October 28, 2020
“WebEx” Meeting Minutes

Present: Peter Ryan, Tracey Baham, John Dickerson, Jim Dunne, Randy Follett, Brent Fountain, Dana Franz, Nancy Fultz, Robert Green, Jeffrey Haupt, Brien Henry, Christine Jackson, Terry Jayroe, Deborah Lee, Melanie Loehwing, , Lynda Moore, Tabor Mullen, Ian Munn, Seth Oppenheimer, Steve Parrott, Kevin Rogers, Susan Seal, Emily Shaw, Michael Seymour, Scott Willard, Lauren Wright, Mary Love Taggart, Angus Catchot, Paul McKinney, Garrett Smith, Tina Gilliland

Dr. Peter Ryan called the meeting to order at 1:30 p.m.

1. Consideration of the minutes

Upon a motion made by Dr. Kevin Rogers, the minutes from October 14, 2020 were approved with several edits/corrections by Dr. Ian Munn.

2. Announcements:

- International Education Week is November 2-6, 2020.

3. Professional Licensing – Dr. Paul McKinney

- The Department of Education is now requiring universities to disclose to students seeking a professional license to practice their trade. There are three options to choose from for each state. Those options are: Yes, our program meets the academic requirements of the state in question, no, our program does not meet the academic requirements for the state in question, or we have not made a determination if our program meets the academic requirements for the state in question.
- The Financial Aid Department will be reaching out to the colleges for their assistance in gathering this information for each of the states in the U.S.

4. Programming – Ms. Lynda Moore

- The University Academic Advisors’ Council sponsored a NACADA webinar, “Advising Black Males in 2020 and Beyond.” The webinar and materials are available for viewing in the Advisors’ Council CANVAS course until December 1. If you would like to view the webinar, please send Ms. Moore your net id so you can be added to the course.

5. SACSCOC – Drs. Tracey Baham and Dana Franz

- On Oct 20, the Southern Association of Colleges and Schools, Commission on Colleges (SACSCOC), MSU’s regional accreditor, informed MSU’s accreditation liaison that after December 31, 2020, the U.S. Department of Education will not accept waivers to offer courses via distance learning without SACSCOC approval. This announcement affects 300-400 courses that had emergency approval to deliver instruction through distance modalities in response to COVID-19. Therefore, before spring 2021, MSU needs to develop a process to

either return those courses to normal operations or to begin the formal curricular modification process according to AOP 12.08.

- The faculty will need to determine whether the courses with emergency approval to deliver instruction through distance modalities will continue in distance formats after spring 2021. If the answer is yes, then those courses must initiate the formal UCCC review process through the Course Inventory Management (CIM) system no later than December 15th.
 - A new letter of support from the faculty will be needed for this review process.
 - Departments with multiple courses under review may use one letter that mentions all of the relevant courses.
- If the faculty member does not wish to deliver the course content through any of the distance-based methods of deliveries, then those courses are expected to resume face-to-face instruction.

6.

7. Fall Commencement – Dr. John Dickerson

- Fall commencement will be held on November 25, 2020.
- There will be 4 separate ceremonies each lasting approximately 1 hour.
- Each graduate can have 4 guests.
- There will not be a processional for the students, however they will be escorted to their seats.
- Once the student has received their diploma cover and exited the stage, they will have a photo made and then the student will leave the coliseum.
- The Media Room will be available for everyone to dress in their regalia and assemble, prior to each ceremony.
- Volunteers are needed from each college to assist with name cards and to serve as ushers.

8. AOP's

➤ **AOP 13.02: Selection of Giles Distinguished Professors**

AOP 13.02 is due for regular 4-year review.

This policy is approved by ADC with no edits.

➤ **AOP 13.12: Summer School Teaching**

AOP 13.12 due for regular 4-year review.

This policy was approved with no edits.

9. New Business

- The Winter Session information has been listed online at www.msstate.edu/winter.
- Approximately 400 students have signed up for at least 1 winter session course.
- When registering, students will need to select the Winter Session, Spring 2021 Semester in order to select their course.
- The ITS Department has ordered a large number of belt pack microphones for faculty to use in their classes. New digital receivers will be mounted to the lecterns to accommodate the use of the new belt packs.

The meeting was adjourned at 2:40 PM