

Associate Deans Council
Nov. 11, 2020
“WebEx” Meeting Minutes

Present: Peter Ryan, Tracey Baham, Diane Daniels, John Dickerson, Jim Dunne, Randy Follett, Brent Fountain, Dana Franz, Nancy Fultz, Robert Green, Jeffrey Haupt, Brien Henry, Christine Jackson, Terry Jayroe, Deborah Lee, Melanie Loehwing, , Lynda Moore, Tabor Mullen, Ian Munn, Seth Oppenheimer, Steve Parrott, Kevin Rogers, Susan Seal, Emily Shaw, Michael Seymour, Lauren Wright, Kelly Atwood, Jessica Graves, Mallory Amos, Tina Gilliland

Dr. Peter Ryan called the meeting to order at 1:30 p.m.

1. Consideration of the minutes

Upon a motion made by Dr. Ian Munn, the minutes from October 28, 2020 were approved with no edits.

2. Announcements:

- Fall commencement will be held on November 25, 2020.
There will be 4 separate ceremonies each lasting approximately 1 hour.
Each graduate can have 4 guests.
There will not be a processional for the students or faculty, however they will be escorted to their seats.
Once the student has received their diploma cover and exited the stage, they will have a photo made and then the student will leave the coliseum.
The Media Room will be available for everyone to dress in their regalia and assemble, prior to each ceremony.
Volunteers are needed from each college to assist with name cards and to serve as ushers.
- Please remind faculty and department heads that students in asynchronous classes will need to be provided a 72-hour window in which to take those exams. That is the standard rule for distance courses.
- The Associate Deans Council (ADC) Meeting scheduled for November 25, 2020 is cancelled due to Commencement Ceremonies. The next ADC meeting will be held on December 9, 2020.
- According to Dr. John Dickerson, currently there is a total of 2,460 students registered for the Winter (2020-2021) session.
- Graduate students that are seeking to defend a dissertation, thesis or complete a qualifying/comprehensive exam, must be enrolled in one hour of the winter session. Advisors

need to create the research hour to allow the student to register. If assistance is needed contact their Department Head or Registrar's Office.

3. Fall 2020 First Destination Survey – Ms. Kelly Atwood

- The National Association of Colleges and Employers' (NACE) First-Destination Survey captures information regarding how new college graduates fare in their careers within six months of graduation. The annual initiative provides clear, concise, and consistent data on the outcomes associated with a college education on a national scale. Other data available include 1) average starting salary; 2) top employers by number hired, 3) top institutions by number enrolled, and 4) top locations (state) for employment or enrollment.
- To make things easier for the students, Dr. Shaw will send out a link to the survey to the students. Please have faculty encourage graduating students to complete the survey.
- Dr. Seth Oppenheimer asked about possibly including the Honor's College when distributing the survey results. Ms. Atwood said yes, she plans to include the Honor's College in 2021.
- Dr. Brent Fountain requested the faculty promote this survey and encourage participation citing the fact that Dr. Keenum uses this data in various ways.

4. Graduate Students Exceeding the tuition plateau – Dr. Peter Ryan

The following is a reminder to Academic Advisors of undergraduate and graduate students. Under the current tuition and fees model, if a Campus 1, Campus 2 or Campus 6 student registers for a Campus 5 class and exceeds 12 hours (undergraduate) or 9 hours (graduate) on their semester schedule, they will incur additional tuition and fees costs.

5. New Business

- The 2021 Study Abroad program will likely be cancelled due to COVID-19.
- Mitchell Memorial Library will be observing extended hours during final exams beginning on Nov. 17; they will be open until 11:45 PM. Beginning Nov. 30 – Dec. 22 the library will be open Monday – Friday from 7:00 AM – 4:45 PM and will be hosting a program called "Come Wright with Us". The library staff are expecting graduate students to make use of the library to work on research projects; coffee will be available
- The Center for Distance Education will be hosting faculty trainings beginning November 13 – December 18th to assist with preparation for spring online classes.
Link for the training is: <https://online.msstate.edu/online-training/>
Another faculty resource can be found here: www.instructionalguide.msstate.edu/
- The front porch at Academic Advising building is roped off due to some repairs. The center is open, and students/visitors are asked to use the side entrance.

The meeting was adjourned at 2:18 PM