

Associate Deans Council
April 14, 2021
“WebEx” Meeting Minutes

Present: Peter Ryan, Tracey Baham, Diane Daniels, John Dickerson, Jim Dunne, Randy Follett, Dana Franz, Nancy Fultz, Don Grebner, Robert Green, Kimberly Hall, Jeffrey Haupt, Brien Henry, Deborah Lee, Melanie Loehwing, Ron McLaughlin, Lynda Moore, Tabor Mullen, Seth Oppenheimer, Steve Parrott, Kevin Rogers, Michael Seymour, Scott Willard, Lauren Wright, Campbell Taylor, Stacy Dillard, Sawyer Bowering, Lana Miller, Marion Chandler, Danny Davis, Tina Gilliland

Dr. Peter Ryan called the meeting to order at 1:30 p.m.

1. Consideration of the minutes

Upon a motion made by Dr. Kevin Rogers and second by Dr. Ron McLaughlin, the minutes from March 24, 2021 were approved with no edits.

2. Announcements:

- Spring Commencement will be held April 29 – 30, 2021 in the Humphrey Coliseum. Please let Dr. Ryan know if your college will be hosting a hooding ceremony.

3. College Ready Program Update – Ms. Stacy Dillard

- Once a college ready student becomes a paid applicant, they are given the “ESTR” attribute. Ms. Dillard enrolls the student into a college ready course sections for the summer. However, last summer there was a problem where some students (for example) wanted to take Trigonometry in College Ready, but they already had Trigonometry on their fall schedule. Ms. Dillard would then have to communicate with the student or the advisor to get the Trigonometry course removed from the fall semester, so she could register the student for this course during the summer session. This was a lengthy process, so now Ms. Dillard has access to the fall enrollment, so she can make all needed changes for the College Ready students. This new process also allows Ms. Dillard to ensure that a seat in a sequential course is available for these students, in the fall, at the time of summer enrollment.

4. PLA Courses Update – Ms. Lynda Moore

- Prior Learning Assessment (PLA) work experiences that are comparable to the material and outcomes of the course in which a student may receive credit, may be awarded for 1-6 hours total.
- PLA credit can only be applied to the Bachelor of University Studies (USTU) or the Bachelor of Science (BAS) degrees.

5. LIB 9010 Proposal for Drop Request Update – Mr. Danny Davis

- There are many students registering for LIB 9010 and then withdrawing from the course. This practice is generating extra work for advisors and deans. Some students are doing this

multiple times. To address this concern the Office of Thesis and Dissertation Format Review would like to propose the following changes:

- The first semester a student requests to drop, the Library will process the request by sending the form to the Registrar's Office directly from the Thesis and Dissertation Office. This will follow the current process for drops from the LIB 9010 course.
- The second and in future semesters a student requests to drop LIB 9010, the form will be sent to the advisor/major professor and dean's office for approval. This will help ensure that students are still on track and that their department is aware of subsequent drops.

6. New Business:

- Dr. Jim Dunne stated the presentations for the plagiarism software are now complete. The three vendors who conducted presentations are: (1) Turn It In, (2) Original, and (3) Copy Leak.
- Dr. Dana Franz announced that the UCCC will meet April 21 at 9:00. Dr. Franz will be stepping down as the chair on July 1, 2021. Dr. Andy Perkins will take over as the next UCCC chair.
- Professor Michael Seymour announced the Teaching Portfolio Workshop will begin on May 3, 2021. Registration for this workshop can be found at: www.ctl.msstate.edu
- Dr. Dickerson stated that this year's graduates would have newly designed regalia for commencement.
- Dr. Deborah Lee stated the Mitchell Memorial Library will begin expanded hours on April 21st.
- Dr. Seth Oppenheimer stated he would be retiring at the end of June 2021 and will be taking a position at another university.

Meeting adjourned: 2:35 PM