

Deans Council Minutes
August 6, 2018
1:30 PM
Presidents Conference Room, Lee Hall

Members Present: Judy Bonner, Richard Blackbourn, Angi Bourgeois, Frances Coleman, Terry Dale Cruse, Scott Willard (for George Hopper), Mary Ann Jones, Jason Keith, Sharon Oswald, Peter Ryan, Chris Snyder, Rick Travis

Others Present: Tim Chamblee, Amy Adkerson (for John Dickerson), Teresa Gammill (for David Shaw), Brandon Jolly (for Joan Lucas), Steve Parrott, Susan Seal, Judy Spencer, Regina Hyatt, Tracey Baham

Minutes Taken By: Dinah Jenkins

- I. Provost Judy Bonner called the meeting to order and asked for corrections to the June 4, 2018 Council meeting minutes. No corrections were given and minutes stood approved as given.

- II. Student Volunteer Service Record update – Regina Young-Hyatt
 - 1) MSU uses a system called OrgSync. This system approves many things such as student events and volunteer service hours. Student organizations use it to track activities.
 - One of the functions is to create a co-curricular transcript which is termed a Volunteer Service Record.
 - Will list organization membership, if they are an officer within organization, and through Maroon Volunteer Center it can track their volunteer service.
 - Will show the number of hours a student was credited for serving, as well as learning outcomes and reflection.
 - Student can print an unofficial copy or request an official copy from the Student Affairs office.
 - 2) OrgSync has been purchased by another company, Campus Labs, so we will be transferring into a new portal called Engaged, which will provide more options.
 - 3) Tracking software is used at events so students can swipe their ID's which provides demographic data which is very helpful.
 - 4) Deans can receive it by college and can use the tool for their student events.

- III. Co-Curricular Transcript – Tracey Baham
 - 1) Exploring possibilities of developing a co-curricular transcript which would give students credits outside of the classroom.
 - Would like to partner with Student Affairs as they have the foundation for such a tool, but collaborative input will be needed from academic and academic support units.
 - 2) As we look at our next QEP – if they want to see their respective employees showing outside experience, this is a professional way to capture it.
 - 3) The complete transcript would have an academic transcript portion and an experience transcript portion.
 - 4) The difference between this and a resume is the university can verify and document student experiences.
 - Will document the enhancements students obtained in getting a degree.
 - Canvas could be something to enhance or capture if they log into OrgSync.
 - Colleges could buy into it to increase the documentation, it would become more robust and illustrate agreed on common experiences.
 - Each College can add events.

IV. AOP's – Dr. Peter Ryan

- 1) AOP 12.11: Degree Requirements – Undergraduate
 - a. Dr. Ryan made a motion to approve as presented. Dr. Rick Travis gave the second. The motion passed with none opposed.

- 2) AOP 12.18: Academic Amnesty for Graduate Students
 - a. Dr. Ryan made a motion to approve as presented. Dr. Richard Blackbourn gave the second. The motion passed with none opposed.

- 3) AOP 12.21: Veterans' Academic Status
 - a. Dr. Ryan made a motion to approve as presented. Dr. Sharon Oswald gave the second. The motion passed with none opposed.

- 4) AOP 12.23: Cooperative Education Program
 - a. Proposed edit of accepting into program after one full semester.
 - i. Dr. Jason Keith had concern regarding the Gulf Coast campus as some students are part time only and employed elsewhere.
 - ii. Dr. Terry Dale Cruse stated may be problematic for centers that accept juniors as you cannot insure all students are not already in co-op; student may also be dual enrolled.After discussion Dr. Richard Blackbourn moved to table. Dr. Sharon Oswald gave the second. The motion passed with none opposed.

- 5) AOP 13.05: Faculty Grievance Procedures
 - a. Faculty Senate assisted with making it much easier to interpret. Brandon Jolly asked Council to table until further review. Dr. Richard Blackbourn moved to table and Dr. Jason Keith gave the second. The motion passed with none opposed.

- 6) AOP 13.07: Academic Promotion and Tenure
 - a. Dr. Ryan stated the AOP is only an introduction to the Promotion and Tenure handbook as that is what governs the promotion and tenure process.
 - i. Dr. Tim Chamblee questioned the handbook being embedded in the policy and made the suggestion to remove it further stating it would be much easier if a change needed to be made to the handbook and would not have to go back through the AOP for a change.
 - ii. Mary Ann Jones added it is the Faculty Senate's understanding that the academic policy stands alone and refers to the handbook. Dr. Ryan and Chamblee suggested inserting a notation that states to *see faculty handbook* with the web link to the handbook.
 - b. Dr. Chris Synder had a question regarding the termination or reduction of programs where there was a faculty retrenchment statement to verify this was covered.
 - i. He had thought that language was not in the handbook but it clearly is.
 - ii. Brandon Jolly stated the language was state law.Dr. Ryan moved made the motion to approve with the discussed edit. Sharon Oswald gave the second. The motion passed with none opposed.

7) AOP 13.24: Annual Faculty Review Process

- a. Peter Ryan made motion to consider with amendments and edit to remove the signature page. Jason Keith gave the second.
 - i. Dr. Oswald brought up a point that the dean only sees it after the department head and professor. Discussion regarding the review being sent to the dean before the faculty signed. It was agreed that policy does not state that faculty cannot prevent the review being shared with the dean before signature, but was best not to do so as to be impartial if there is a problem with the review.
 1. Dr. Blackburn stated the faculty perceives it as a punitive model and not developmental model, which it should be.
 2. Dr. Travis stated if the department heads cannot write good faculty evaluations that was between the dean and head as to putting the correct emphasis in the review.
 - ii. Faculty Evaluation is an area to improve. Department heads may need more guidance in giving thorough feedback.
 - iii. Discussion regarding the combination of a Unified form with DAFVM.

Motion by Dr. Angi Bourgeois to table until further review by Legal Counsel. Dr. Jason Keith gave the second.

The motion passed with none opposed.

- V. Dr. Ryan stated the Graduate School was introducing the Lapsed Student Academic Amnesty – those in good academic standing at the time they left, from the years of 2008-2017, that have not finished their thesis or dissertation. They will not be required to reapply or to pay the \$60 fee. Will be working with home academic units and colleges regarding the criteria. Discussion regarding dated mechanism without having to re-take a course. Dr. Ryan stated the Graduate school will provide some guidance but it is up to the academic units.

Meeting dismissed at 2:46 pm.