

**Deans Council Minutes**  
**April 6, 2020**  
**1:30 PM**  
**Webex Meeting**

Members Present: David Shaw, Richard Blackburn, Angi Bourgeois, Frances Coleman, Terry Dale Cruse, Jim Dunne, Kent Hoblet, George Hopper, Mary Ann Jones, Jason Keith, Sharon Oswald, Chris Snyder, Rick Travis, Jake Manning  
Others Present: Tracey Baham, John Dickerson, Joan Lucas, Steve Parrott, Susan Seal, Nancy Siegert, Teresa Gammill (for Julie Jordan)

Minutes Taken By: Dinah Jenkins

- I. The meeting was called to order by David Shaw. Dr. Shaw asked for a motion to approve the minutes of the March 2, 2020 Council meeting. Motion to approve by Terry Dale Cruse and second given by Sharon Oswald. Minutes were approved.

- II. COVID-19 Update – David Shaw

**Pass/Fail Policy**

- The Pass/Fail policy announcement should go out this afternoon. Dr. Shaw stated he was very pleased with the outcome and our institution. Other institutions made decisions early that have not been in the best interest of the students.
- We want to make certain our students clearly understand the ramifications of their decision and provide good information to them and their advisors in choosing the best option for them and their future.
- Discussion ensued regarding order of sending announcement to inform department heads, faculty, advisors, and ddd-list before students to avoid confusion. Faculty Senate will also send a letter to faculty supporting this policy. The students will receive an email and text with the announcement.

**Summer School update**

- Peter Ryan, John Dickerson and several others have been working on a guidance for advisors for the Summer 2020 session. This guidance will also be in compliance with SACSCOC.
- A tuition discount for campus 5 students as well as campus 1, 2 and 6 will be utilized this summer.
- Discussion on tuition discount affecting departmental budgets and staffing concerns.

- III. Approval of AOP's – Peter Ryan

- **AOP 10.14: The Adoption and sale of Textbooks and other Instructional Materials**  
Addition/Revision to clarify the preparation of material by faculty in their department initiated by Tommy Anderson.  
Peter Ryan gave motion to accept with revision and Rick Travis gave the second.  
Motion passed.
- **AOP 12.17: Undergraduate Academic Fresh-Start or Academic Amnesty**  
Text Revision initiated by Robert Green.  
Peter Ryan made motion to accept. Jason Keith gave the second.  
Motion passed.

Meeting dismissed 2:10 pm