

Associate Deans Council Meeting
March 23, 2011
Minutes

Present: Peter L. Ryan (chair), Wes Anmon, Ray Berryhill, Mark Binkley, Phil Bonfanti, Thomas Bourgeois, Dave Breaux, Tim Chamblee, Robert Cooper, Diane Daniels, Walter Diehl, Randy Follett, Robert Green, Paul Grimes, Mitzy Johnson, Rick Kaminski, Dinetta Karriem, Harry Llull, Patricia Matthes, Scott Maynard, Elton Moore, Linda Morse, Mike Rackley, Lynn Reinschmiedt, James Scheiner, Forest Sparks (for Bill Person), Butch Stokes, Walter Taylor, Justin Watts, Robert West, and Ann Ray.

Peter Ryan called the meeting to order at 1:30 p.m. in 611 Allen Hall.

1. Consideration of the minutes.

Elton Moore made the motion to accept the minutes of February 23, 2011 and Robert Green seconded the motion. The motion was carried with all ayes in favor to accept the minutes.

2. Announcements.

- a. Peter Ryan stated that facilities management will ensure that building managers will open their buildings for all meeting classes on the snow make-up day of Saturday, March 26th. He noted his appreciation for the assistance with class offerings for the day and announced that there would be open parking for students with no shuttle service to help keep down cost.
- b. Peter Ryan reminded the council that the Office of Research Economic Development Awards nomination packets were due on March 25th for recognition of individuals who contribute to research and creative endeavors.
- c. Peter Ryan stated that the location for the Renee Baker workshop, “Diversity Recruitment for Faculty” has been relocated to Colvard Union Ballroom U on Friday, March 25th. There has been good response for attendance for the luncheon beginning at 1:45 and the workshop from 1-5:00 p.m. He encouraged faculty and non-academic units to attend for good participation.
- d. Peter Ryan and Linda Morse informed the council of the New Faculty Bus Tour on April 15th for a half day regional trip to Waverly Mansion, American Eurocopter, and East Mississippi Community College with conclusion at the Three Generations Tea Room. Linda Morse mentioned plans to extend the invitation to Administration upon available space. All were asked to encourage new faculty participation in the tour.
- e. Elton Moore extended an invitation for the College of Education Research Forum to be held on April 1st in the Bost Extension building from 9:00 a.m. – 1:00 p.m. with a buffet lunch provided. An email will be sent with registration information.
- f. Robert West announced the Shackhoul's Honor College Awards ceremony to be held on Saturday, April 2nd at 2:00 p.m. in Griffis Hall. He extended an invitation for the ceremony which will recognize Outstanding Honor Students along with the Outstanding Honor Faculty member recipient, Albert Bisson.
- g. Tim Chamblee announced the National Survey of Student Engagement (NSSE) survey participation for students on campus this year. An email will be sent out next Tuesday to faculty for encouragement to students for participation in the survey.

- h. Lynn Reinschmiedt noted that the Provost has charged Amy Tuck to identify premium spaces on campus that are being utilized for numerous functions. These spaces may have developed extra attention issues of wear and tear that will need to be addressed without extra burden on the unit. He asked that any such spaces with these issues be forwarded to him or Amy Tuck for an inventory list.
- i. Linda Morse announced the upcoming Grisham lecture with Rachel McCann. She noted that more information will be forthcoming.
- j. Phil Bonfanti stated that orientation sessions will be capped at 445 students. At present, summer Honors Orientation sessions have 1100 students and parents preregistered with an estimate of around 1000 to attend. Indicators show that freshmen enrollment is ahead of target with an estimated number of around 2900 students. Transfer student tracking is about a 1700 count which is an increase of last year's count of 1675.
- k. Butch Stokes announced that due to past problems, the athletic department has rescheduled the baseball game that was originally scheduled on the same day as spring commencement.
- l. Butch Stokes stated a change in how Federal government will now define full time student for Pell Grants. Students will not be eligible to repeat a passed course more than twice. There will be a requirement of additional coordination with financial aid and the Registrar on the status of a student's courses.
 - i. There registrar's office will attempt to inform students before the end of the spring semester to not take courses unnecessarily.
- m. Mark Binkley stated that effective on July 1, the institution will be required to register with every state offered by distance education to ensure compliance with the education program rules and regulations which may require fees.

3. Chair's Report.

4. First Year Experience Seminars.

- a. Linda Morse provided handouts of First Year Experience offerings for students attending in the fall semester. Brochures will be disseminated to advisors before April 11.
- b. The past evaluations of these seminars have been positive but only a quarter of new students have been participating. The courses are interesting, creative, and great opportunities for students.
- c. Upon request, a list of seminars will be provided during student orientation. Information will also be sent to Associate Deans for distribution to advisors for introducing the idea to students.

5. AOP/OP.

OP 01.12 Use of Information Technology Resources

- Mike Rackley explained the recommended revisions of Usage Examples (b.) for individual rights or infringement on freedom of speech. After discussion, the document was recommended to be forwarded to the Deans Council for further consideration.

21.01 Graduate Admission Criteria

- After discussion, the document was approved with updated revisions and two (2) minor edits. The document will be forward to Deans Council for consideration.

21.02 Research and Special Skill Requirements for the Ph.D. Degree
12.08 Requirements for Degrees, Academic Minors, and Certificate Programs

- After further discussion of skills requirements, the committee recommended the blend of the two policies with retirement of 12.08 and revision to one paragraph to be included into policy 21.02 with further modification language revision by Linda Morse for reporting skills. The blend and revised documents recommended to be forwarded to Deans Council for further consideration.

34.01 Special Teaching Programs

- After discussion, the document was approved with updated revisions and two (2) minor edits to be forwarded to Deans Council for consideration.

6. New Business.

- a. Mike Rackley announced that any MSU mass email announcements will require Vice President level approval.
- b. The council briefly discussed an issue mentioned by Harry Llull regarding review of current salary adjustments when hiring international faculty.
- c. Linda Morse mentioned an audience response system to be field tested with faculty volunteers.

The meeting was adjourned at 2:25 p.m.