

ASSOCIATE DEANS COUNCIL
September 11, 2002

PRESENT: George Rent, Chair; Dave Boles, Louis Capella, Luther Epting, Julie Fulgham, Dan Hollingsworth, Bob Karr, Dinetta Karriem, Ruby Licon, Sue Minchew, Linda Morse, Elaine Reed for Gary Myers, Debbie Bowen Pepper, Bill Person, Ruth Prescott, Mike Rackley, Lynn Reinschmiedt, June Schmidt, Bobby Stokes, Robert Taylor, Jack White, and Mike White.

Dr. Rent called the meeting to order at 1:30 p.m. in 611 Allen Hall.

1. Dr. Jimmy Abraham discussed the agreement between Mississippi State University and the University of Mississippi governing the awarding of Fund 10 scholarships to entering freshmen for 2003-2004. All applicants will be considered for scholarship selection on a competitive and funds-available basis.

The Scholarship Office will not notify students of initial awards prior to February 15, 2003.

Colleges/schools/departments may notify students of privately funded awards prior to February 15, 2003. The offer letter must include language that addresses the following:

- The Department of Student Financial Aid has been informed of this scholarship offer.
- If the student has not already applied for other university scholarships, he/she will be instructed in how to do so.
- Other University scholarships will be made on a competitive basis and subject to the availability of funds.
- Notification regarding other University scholarship awards will be made no earlier than February 15, 2003.
- The combination of this and all other scholarships awarded by the university including MESH may not exceed the university's official cost of attendance.

The Scholarship Office will monitor all awards offered by MSU including academic scholarships and waivers paid from E&G funds, as well as MESH from the state, to ensure that no student receives these funds in excess of the "cost of attendance" as defined by the university. The cost

of attendance at MSU is estimated as \$11,884, while cost of attendance is higher at UM.

John Dickerson stated that the Scholarship Office is trying to emphasize that these scholarships are an award and not an entitlement. Federal grants are not considered. MTAG is bound by cost. MESH has never been considered before in scholarship awards.

Closer scrutiny of scholarship packaging is necessary from all levels.

The Scholarship Office is working on a web process to provide more comprehensive information for individual student records. This development is scheduled for completion by January 1, 2003.

Jack White announced that Scholarship Recognition Day is Saturday, September 14. Over 700 people are expected to attend.

2. Consideration of the Minutes

- The minutes from the ADC August 14, 2002 meeting were approved as circulated.

3. Chairperson's Report:

- Registration went smoother than expected, given the budget situation.
- The Spring 2003 Requests for Unfunded/Funded [Unstaffed] Spreadsheets are due in the Provost Office by Tuesday, September 17.
- Two of the five candidates for Vice President for Student Affairs have been interviewed. One candidate was temporarily dropped because of illness.
- One half of the retirement funds have been sent to the retirees. The other half is being used to meet the teaching responsibilities of retirees as well as the unfunded classes. The Provost has given each dean a plan for action for positions for 2002-03 and 2003-04. For 2003 each college will receive 50% of the retirement funds; the other half will be allocated to an anticipated budget cut. As of August 22, 2002, currently vacant faculty positions, not from retirements, will be approved for appointment beginning in the 2003-04 upon receipt of a completed PARF. Resignations after August 22 (date of plan of action) have been frozen. Each dean has the discretion to distribute the funds as he/she sees fit. Hopefully, there will be no more budget cuts.

4. AOP's

- AOP 11.12, Guidelines for Certificate Programs. This AOP was initiated by the Graduate Council. AOP 11.12 was approved as submitted and will be sent forward to Deans Council.

5. Other Business:

- Butch Stokes discussed academic fresh start and academic amnesty. Students who do not intend to attend MSU are applying for fresh start or amnesty. Academic amnesty applies to those who have a five year absence from any post-secondary institution of higher education. If approved for academic amnesty, a student may have specific previously completed courses eliminated from the computation of the student's grade point average. Academic amnesty will be applied upon completion of at least 12 credit hours with a 2.0 GPA or better.

A student who has not been enrolled in an institution of higher learning for at least twenty-four consecutive months may petition for academic fresh start. All college credits earned prior to being granted fresh start will be eliminated from the grade point average computation. Application of fresh start to a student's records may not be honored at another institution.

Students who have been suspended apply for re-admission so that they may enroll at community colleges. Suspension should not be waived so that a student can go elsewhere.

Rules must be consistently applied. Dr. Rent asked Ruth Prescott, Lou Capella, and Butch Stokes to review the policies on academic amnesty and academic fresh start and the forms currently being used by students.

- Jack White stated that students do not know who their advisors are. Students can get around advising and register without seeing an advisor; PIN numbers are passed out without advisors meeting students. Advising is not being emphasized.
- Associate deans were asked to look at information on college web site, catalog, and brochures and make sure that all information is the same and that all is accurate.
- The SACS campus visit is scheduled for next spring. Faculty have responsibility for providing appropriate advising. There are differences between the university core and college core.

- There is a football game scheduled Thursday, September 19. The university will not close; classes will be held. The provost has written a letter to the president at the request of the academic deans that the academic deans were opposed to having football games on campus during class evenings. There are 45 night classes; 250 classes are scheduled to begin at 4:00. Faculty should be encouraged to tell students to come early; faculty should do what they think appropriate.

There being no further business, the meeting was adjourned at 2:45.