

**Associate Deans Council Minutes**  
**July 13, 2005**

Present: Jerome A. Gilbert, Chair; Mark Binkley, Robert Cooper, Dinetta Karriem, Nancy McCarley, Sue Minchew, Gary Myers, Rita Burrell (for Bill Person), Gary Pike, Robert Green (for Donna Reese), Lynn Reinschmiedt, and Butch Stokes.

Dr. Gilbert called the meeting to order at 1:30 p.m. in 611 Allen Hall.

1. Consideration of the Minutes:

The minutes of the July 13, 2005 meeting were approved as submitted.

2. Chairperson's Report:

- The Riley Center in Meridian unveiled their logo today and will begin the promotion of the convention center and performing arts for the Opera House.
- We are at 65 in the at-risk program and we expect to have about 75.
- New Faculty Orientation will be August 15-16.
- New Faculty Bus Tour is scheduled on September 28. This has proven to be very positive and gives the new faculty an opportunity to visit with administrators.
- The last orientation session will be on August 17, the Wednesday before classes begin. The Command Center will re-open that afternoon.

3. AOPs for action:

Dr. Gilbert stated that the following AOPs were revised to only change the Review Date and place the policies in the five-year review cycle. Motion was made to approve the policies as so revised. The following policies were approved as submitted and will be forwarded to Deans Council for further review.

- AOP 12.25 – Pass-Fail Option. The Review Date was changed to the five-year review cycle.

- AOP 12.31 – Freshman Course Loads. The Review Date was changed to the five-year review cycle. We can now allow students to take 14 hours rather than 13 hours if they do not meet the admission requirements.

AOPs for review and possible action:

- AOP 12.10 – Recognition of Undergraduate Academic Achievement. The Review Date was changed to the five-year review cycle. Change the number of hours for honor graduation from one-half of total degrees to 62 hours earned at MSU. Motion was made and AOP 12.10 was approved as submitted.
  - AOP 12.21 – Veterans’ Academic Status. The Review Date was changed to the five-year review cycle. The policy was also revised to change the name of Veterans Administration to U. S. Department of Veterans Affairs (VA). Motion was made and AOP 12.21 was approved as submitted.
  - AOP 12.27 – College-Level Examination Program (CLEP). The Review Date was changed to the five-year review cycle. The policy was also revised to change where the list of courses might be found - - previously found in the Registrar’s Office. Actually this list is found in the *Bulletin* as well as on-line. For questions, the policy refers to the Registrar’s Office. Motion was made and AOP 12.27 was approved as submitted.
4. Dr. Binkley led a discussion concerning Academic Outreach and Continuing Education operating policies as well as the Office of Continuing Education policies and the revised Revenue Distribution Model (handouts).

The meeting was adjourned at 2:30 p.m.