

Associate Deans Council Minutes
June 13, 2007

Present: Jerome A Gilbert, Chair; Wes Ammon, Mark Binkley, Thomas Bourgeois, David Bridges, Lou Capella, Robert Cooper, Kay DeMarsche, Scott Maynard (for Luther Epting), Rachel Singleton (for Rick Kaminski), Clyde Herring, Danetta Karriem, Henry Llull, Nancy McCarley, Sue Minchew, Elaine Reed (for Gary Myers), Bill Person, Mike Rackley, Linda Buehler (for Lynn Reinschmiedt), June Schmidt, Butch Stokes, Donna Reese, and Mike White.

Dr. Gilbert called the meeting to order at 1:30 p.m. in 611 Allen Hall and noted tht this will be Dr. Lou Capella's last meeting, since he wil be retiring. Also, Scott Maynard is representing Dr. Luther Epting, who will also be retiring and will not be at future Associate Deans Council meetings.

1. Consideration of the Minutes:

The minutes of the May 9, 2007 meeting were approved with the following changes:

- Also in attendance was David Bridges
- Butch Stokes says that "Other Business" item is incorrect and that final grade reporting has not improved.
- The spelling Rick Kamenski is incorrect - - change from Kamenski to Kaminski.

2. Chairperson's Report: Dr. Gilbert announced

- Tents will be available for MSU ballgames and an e-mail will be forthcoming with details regarding availability and price
- Dr. Gilbert will obtain information on recruiting events for the fall and will send an e-mail.
- The second orientation will be this week and the Command Center will be open from 10:00 to 2:00 on Friday.
- Dr. Gilbert has previously shared section information for Day One students and will share more information as it becomes available.
- We have 13 programs scheduled for probation due to productivity level, but we have received information on each of them and they look good to us.

3. Dr. Gilbert, Mike White, and Thomas Bourgeois led a discussion concerning the new Honor Code for MSU. This is now available on the web. There are some portions that need to be stressed to the faculty. Bourgeois explained the Honor Code Council Process as outlined in the policy and led a discussion concerning the necessary reporting forms.

4. AOPs for action:

- AOP 12.08 Certificate Programs: Dr. Gilbert led a discussion concerning this revised policy. After discussion it was decided that a definition for "certificate program" will be included in the policy. Some programs can be earned independent of the degree and others are earned with the degree. There is more flexibility with certificate programs than with minor programs. Dr. Gilbert will work on a revision prior to the next meeting.

- AOP on Academic Minors: After discussion concerning the draft policy, Dr. Gilbert will make the following changes before bringing it back to the next meeting.
 - a. Change “a minor” to “that minor” in second bullet at the bottom of page 1.
 - b. Add a statement regarding the academic units setting requirements for the minor.
 - c. Add a statement stating that the minor is in conjunction with an academic degree.

5. Other Business:

- New Faculty Orientation will be Wednesday and Thursday (August 15 and 16, 2007), with classes beginning on Monday, August 20.
- Maymester had enrollment of 935, and we have prepared a survey for teachers’ and students’ feedback.
- Second summer school semester begins on July 9 this year

The next Associate Deans Council meeting will be July 11.

The meeting was adjourned.