

Associate Deans Council Meeting September 10, 2008

Present: Jerome A. Gilbert, Chair; Wes Ammon, Laura Crittendon (for Mark Binkley), Dave Boles, Rudy Rogers (for David Bridges), Diane Daniels, Louis Dawkins, Walter Diehl, Lisa Harris, Blake Jeter, Mitzy Johnson, Rick Kaminiski, Kevin Knudson, David Lewis, Scott Maynard, Sue Minchew, Elton Moore, Bill Person, Mike Rackley, Donna Reese, Lynn Reinschmiedt, Barbara Spencer, Butch Stokes, Kevin Rogers (for Ron Taylor), Mike White. **Guests:** Andrew Rendon, Tim Chamblee, James Orr, Thomas Bourgeois

Dr. Gilbert called the meeting to order at 1:30 p.m. in 611 Allen Hall.

1. Consideration of the minutes:

The minutes of the August 27, 2008 meeting were approved as submitted.

2. Chairperson's Report:

- Dr. Gilbert introduced Dr. Linda Morse to the Council as the Associate Vice Provost Intern.
- Refer to the handout regarding Fall 2008 Workshops-Diversity and Equity Programs.
- Dr. Charlie Nutt, executive director of the National Academic Advising Association will be on campus on Thursday, September 18th.
- African American Studies presents The Mississippi Freedom Schools and their Long Legacy with Dr. Charles Payne on September 18 in McCool Hall.
- Please submit one undergraduate name from each college to serve on a subcommittee of the Instructional Technology Advisory Committee to look at the current course management software system (Blackboard) and to compare it to alternatives.

3. Honor Code:

- Andrew Rendon presented the Mississippi State University Honor Code Briefing for the 2007/2008 Academic Year (refer to handout).

4. "Update on Minors":

- Tim Chamblee updated the Council on the Approved Certificate Programs and Minors for Fall 05 through Spring 08 (refer to handout)

5. AOP:

- 10.02-Academic Administrators and Directors
 - Revised document was approved with modifications.
- 13.03-Faculty Responsibilities in Instruction and Curriculum
 - Revised document was approved with modifications.

6. Other Business:

- Butch Stokes stated the Registrars' office is hoping to begin getting high school transcripts electronically. Butch also mentioned that he is working on setting up a meeting regarding the CAPP progress.
- Mitzi Johnson reminded the Council that the Assessment Reports are due Sept. 19.