

Associate Deans Council Meeting
August 5, 2009

Present: Jerome A. Gilbert, chair, Wes Ammon, Mark Binkley, Tom Bourgeois, David Breaux, David Bridges, Tim Chamblee, Robert Cooper, Walter Diehl, Paul Grimes, Austin Hale, Lisa Harris, Richard Kaminski, Dinetta Karriem, David Lewis, Scott Maynard, Nancy McCarley, Sue Minchew, Elton Moore, William Person, Mike Rackley, Donna Reese, Lynn Reinschmiedt, and Sharon Nobles for Butch Stokes.

Dr. Gilbert called the meeting to order at 1:30 p.m. in 611 Allen Hall.

1. Consideration of the minutes:

The minutes of the July 1, 2009 meeting were approved with the following corrections: Deihl should be Diehl; Singelton should be Singleton; Garner should be Gardner; Butch should be Butch Stokes.

2. Chairperson's Report:

- Dr. Gilbert informed the Associate Deans Council that Frank Peters, long-time employee of ITS, passed away very suddenly last week.
- On Monday, August 10, the New Faculty Orientation will be preceded at 10:30 by a Workshop for Federal Initiatives. This workshop is open to existing and new faculty and will be followed immediately by the New Faculty Orientation at the Hunter Henry Ballroom.
- Athletic Advising will have an Open House on September 4 at the new Templeton Building at 1:30 PM, prior to the first MSU home game, and will give away tickets to the Homecoming game.
- Linda Morse will assume the position of Director for the Center for Teaching and Learning on August 16. This is a half-time position and she will continue in a half-time position in the Department of Counseling and Educational Psychology.
- The Maroon Edition project is progressing - - three groups have signed up for events related to that. Please advise if you have events related to this project.
- Habitat for Humanity has committed to build a house in Sunset Subdivision in association with "A Painted House" project. Groundbreaking is scheduled at 9:15 on Monday, August 10.
- Dr. Gilbert has been asked to serve on the Investiture Committee and to chair a subcommittee associated with community service. The Habitat for Humanity House will serve as that project. Dr. Keenum will ask faculty, staff and students to consider volunteering for a shift. Habitat for Humanity has waived the initiation fee of \$25,000 for MSU, but will take donations to offset that waived fee.
- President Keenum's investiture is scheduled for October 16 at Noon in the auditorium at Lee Hall, with overflow attendance going to the Union Ballroom. Faculty will be a part of the procession and there will be no charge for regalia. The events for that day include 7:30 prayer breakfast at the chapel, a reception from 9:00 to 11:00 AM, and the processional will begin at 11:45 AM. Classes will be held as scheduled.

3. AOP 12.11 (Degree Requirements – Undergraduate):

This AOP was sent to Deans Council, but the Deans Council disagreed with item 7 (second paragraph). Their question: “is it appropriate for us to require students to take courses?” After much discussion, a motion was made to strike the last sentence of that paragraph and insert “The student is responsible for consulting with his/her advisor to insure that selected courses meet requirements for graduation.” Also, under item 1, “satisfactorily complete the curriculum requirements” should read “satisfactorily complete the degree curriculum requirements”. With these changes, the policy was **approved for forwarding to Deans Council.**

4. AOP 13.13 (Leave Policies):

The modification of this policy has come back from Faculty Senate with revisions recommended to stop a tenure clock for medical or other reasons. This was done in conjunction with the Committee for Family Medical Leave and Parental Leave. It was noted that a sentence was omitted from this version. A motion was made to re-insert a sentence at the end of the second paragraph under “Promotion and Tenure”. That sentence should read: “Once an extension has been granted, the extension can not be rescinded.” Dr. Bridges (Faculty Senate representative) did not believe that the Faculty Senate would have a problem with that addition. With these changes, the policy was **approved for forwarding to Deans Council.**

5. Other Business:

- For Fall 2009 semester, there will be only one ceremony and it will be on December 11 at 7:00 PM. This ceremony will include calling the names of the candidates for graduation.
- Tim Chamblee reminded the Associate Deans that there is a need for the placement data if not already submitted. This can be submitted to Dr. Chamblee or Scott Maynard.
- The next meeting of the Associate Deans Council will be August 26.
- A panel discussion will take place on Wednesday at 1:30 regarding “A Painted House”.
- Dr. Morse thanked the Associate Deans for agreeing to chaperone at the Dawg Days at the Habitat for Humanity house. Snacks and water will be provided.