

**Associate Deans Council Meeting
May 26, 2010**

Present: Peter L. Ryan, chair, Wes Ammon, Mark Binkley, Thomas Bourgeois, David Breaux, Tim Chamblee, Diane Daniels, Louis Dawkins, Randy Follett, Paul Grimes, Lisa Harris, Gary Jackson, Mitzy Johnson, Dinetta Karriem, Harry Llull, Patricia Matthes, Scott Maynard, Nancy McCarley, Elton Moore, Linda Morse, Bill Person, Mike Rackley, Donna Reese, Lynn Reinschmiedt, Thomas Sellers, and Butch Stokes.

Dr. Ryan called the meeting to order at 1:30 p.m. in 611 Allen Hall.

1. Consideration of the minutes:

The minutes from the April 12, 2010 meeting were approved with changes.

- The remainder ~~will be~~ **could be** distributed back to the department once the budget cuts have been taken care of.

2. Chair's Report:

- Dr. Ryan distributed a handout detailing the results from the fire drills that were conducted (refer to handout).
- Dr. Ryan announced that Terry Coggins would like to develop a program to provide training to those that work with and around hazardous items.

3. AOP XX.XX-Study Abroad:

It was decided that the document will be discussed at a later time.

4. Maroon Edition:

Dave Breaux announced several events that will take place with the 2010 Maroon Edition selection *Three Cups of Tea*. He would like to encourage faculty and students across campus to engage in these activities. Nancy Hargrove will chair the essay contest. Dr. Breaux encouraged the Associate Deans to get the students engaged. There will be gift cards awarded for 1st-3rd place.

5. Preparing Future Faculty Program:

Dr. Morse announced that this program will be aimed at graduate students who are entertaining an academic career. The Provost Office will pilot a program. The students that complete the course will be issued a certificate of completion. A faculty member has volunteered to teach the class.

6. Other Business:

- Butch Stokes mentioned that freshman and transfers are on their way. He asked that all departments have adequate staff to handle orientation. Available seats will be monitored as we go through the process.