

**Deans Council Minutes**  
**March 6, 2006**

Members present: Peter Rabideau, chairman; Gregg Boring, Frances Coleman, Sara Freedman, Jerry Gilbert, George Hopper, Richard Blackbourn, Nick Nichols, Phil Oldham, Nancy Reichert, Kirk Schulz, Lynn Reinschmiedt (for Vance Watson), Jim West, and Peter Wood. Also present were: Mark Binkley, Sharon Nobles (for Butch Stokes), Gary Pike, and Mike Rackley.

1. Academic Operating Policies:
  - AOP 13.15 - Evaluation of Teaching Performance: This is a revision of our student evaluation of teaching AOP, changing the review cycle to every five years. This also gives the option of a web-based instrument or a paper instrument. The policy was unanimously approved as submitted.
  - AOP 12.01 - Add/Drop Policy: This allows dropping a class until the fifth day of classes and adding a class until the sixth day of classes during regular session. Other sessions are changed proportionately. The policy was unanimously approved as submitted.
  
2. Promotion and Tenure:

Dr. Rabideau distributed a draft document titled "Promotion and Tenure at Mississippi State University Procedures and Guidelines, Office of Academic Affairs" and led a discussion concerning this document and the P&T procedure. This document will also be shared with Mark Goodman, President of the Faculty Senate. Dr. Rabideau asked the deans to provide feedback on this document.
  
3. Post Tenure Review:

Dr. Rabideau distributed a memo to the deans concerning Post Tenure Review. After meeting with a sub-committee of Faculty Senate, Dr. Rabideau prepared this memo in response to their questions.
  
4. 8000 Level Courses:

A Faculty Senate committee is looking at graduate programs and noted a decline in 8000 level courses. Think about this and we will discuss at the next Deans Council meeting.

5. Graduate School Organization:  
There is discussion concerning the possibility of establishing a Dean of the Graduate School. This will also be discussed at the next Deans Council meeting.
  
6. Intersession:  
The subcommittee reviewing Intersession has suggested that we have a Maymester in May 2007. We should also think about the winter intersession, perhaps beginning on December 27 and use it for study abroad courses. Any course currently taught in Summer School and is not a lab-based course would automatically be approved in Maymester, with the same contact minutes.