

Deans Council Minutes
August 3, 2009

Members present: Peter Rabideau, chairman; Drew Cleek, Harry Llull (for Frances Coleman), Lou D'Abramo, Jerry Gilbert, Robert Cooper (for Kent Hoblet), George Hopper, Lynn Reinschmiedt (for), Linda Morse, Gary Myers, Sarah Rajala, Lynne Richardson, and Jim West. Also present were: Mark Binkley, Tim Chamblee, Charles Guest, Mike Rackley Teresa Gammill (for Glenn Steele), and Butch Stokes.

1. **Graduate Faculty:** Dean D'Abramo led a discussion concerning the revised document titled "The Graduate Faculty" (handout). After much discussion, a motion was made to approve the document with one change - - the 3rd bullet under Level 1 Qualifications and Responsibilities should read "have demonstrated and maintained a record in research and/or creative achievement, including an ongoing record of peer reviewed scholarship". The document was approved with this revision with one person opposing. Dr. D'Abramo will now take this document with revision back to the Graduate Council.
2. **Travel Assistance Grants for Graduate Students:** Dean D'Abramo stated that beginning August 15, the TAGGS program will begin and will offer twenty grants. For further information refer to the Office of Graduate School website. These applications are to be submitted electronically.
3. **General Teaching Assistant Workshop:** Dean D'Abramo distributed the workshop schedules for the International Teaching Assistant Workshop and the General TA Workshop. There was discussion concerning the timing of these workshops and preparing paperwork for the teaching assistants.
4. **Degree Program Coordinators:** Dr. Chamblee presented the document entitled "Degree Program Coordinators" which defines program coordinators and the duties associated with them. This is related to SACS accreditation requirements. After a motion and second, this document was approved.
5. **AOP 11.02 - Special Non-Degree Student Classification (Non traditional) for Undergraduate Students:** This changes the review cycle from five to four years and as suggested by Wes Ammon, adds language to be more specific in moving from SND status. A technical change was mentioned in changing "core" to "general education" courses. With this technical change, the policy was approved unanimously.
6. **Other Items:**
 - Dr. Rabideau stated:
 - a. Commissioner Hank Bounds will be on campus on September 9 and 10.
 - b. At the Provost Retreat last week, Dr. Bounds announced that Al Rankins will be Interim Assistant Commissioner for Academic and Student Affairs and will be eligible to apply for that position during the search.
 - c. Dr. Rabideau will be off campus August 11-14.
 - Drew Cleek reported for the Student Association:
 - a. The Drill be held on the first day of class at 6:00 PM. Deans will walk this year.
 - b. The Student Association thanks the Provost office for donating to Bulldog Bash on September 25.

- Dean Richardson stated that
 - a. Three finalists were interviewed last week for the Dean of the Meridian Campus. The Search Committee meets again on Wednesday morning.
 - b. The New Administrators Orientation begins on Wednesday morning.
- Mike Rackley reported that Frank Peters, longtime employee of ITS, passed away unexpectedly last Tuesday.
- Dean Myers reported that the Henry family will donate seed money for research over a three-year period.
- Dean Rajala reported that the Vice President for Research and Economic Development search committee will begin screening candidates on August 10. If you have nominations, please get them to Dr. Rajala.
- Registrar Stokes reported that:
 - a. As of today, current fall enrolment is 16,344; on the 10th day of classes last fall, we had 17,824. From this point through the 10th day of classes last year, we enrolled 2,492 students. Our target enrollment for fall is between 18,200 and 18,600.
 - b. Summer final grades are due by August 7th at noon. The missing grade report can be accessed on the web.
- Tim Chamblee reported that:
 - a. For the fifth year annual report for SACS, MSU must submit a full curriculum vitae for each dean. Please submit those to Dr. Chamblee.
 - b. Scott Maynard and Dr. Chamblee are receiving information regarding a federal requirement - - showing success rates of students (graduation, placement, licensure).
- Dr. Gilbert reported that:
 - a. Dr. Gregory Bohach has accepted the position of Vice President for Agriculture, Forestry, and Veterinary Medicine.
 - b. New Faculty Orientation begins at 11:45 on Monday, preceded by a 10:30 workshop on federal initiatives, which is open to new and existing faculty.
 - c. President Keenum's investiture is scheduled for Friday, October 16, at noon in Lee Hall.
 - d. Habitat for Humanity project is associated with the investiture and also with the Maroon Edition. The first week of the Habitat for Humanity project will be for freshmen; after that week, this will be for faculty, staff, and existing students.
 - e. John Grisham, author of "A Painted House" wrote to President Keenum and expressed his appreciation for choosing his book for the Maroon Edition.
- Dean West stated that one of his faculty members, Marita Gootee, has been chosen to contribute to the exhibit at the Mississippi Museum of Art.
- Dean D'Abramo stated that if anyone would like to review the International Teaching Assistant Workshop workbook, he can provide that.
- Dean Richardson stated that there is some conflict with contracts beginning on August 16 and trying to schedule meetings before that date. Dr. Gilbert stated that Ann Bell is working on the beginning dates for contracts in the future.