

Associate Deans Council
Jan. 9, 2019
Meeting Minutes

Present: Peter Ryan (Chair), Noel Addy, Tommy Anderson, Angie Chrestman, Nancy Fultz, Greg Hall, Christine Jackson, Terry Jayroe, Julie Jordan, Ron McLaughlin, Pat Matthes, Lynda Moore, Tabor Mullen, Teresa McMurray, Ian Munn, Nicole Rader, Kari Reeves, Kevin Rogers, Scott Willard, Michael Seymour, Arman Borazjani, Evan Hawkins, Taylor Deer, Carrie Rybolt

Peter Ryan called the meeting to order at 1:30 p.m. in Dunn Conference Room, McCain Hall.

1. Consideration of the minutes

Upon a motion made by Peter Ryan, the minutes of December 12, 2018 were approved as presented.

2. Announcements

- ACM and Academic Performance: Dr. Ryan expressed concern regarding the large number of students in the Academic Common Market (ACM) program that were placed on probation or suspension due to poor academic performance at the end of the Fall 2018 semester. In reviewing the students' class schedules it was noted that excessive class absences is highly problematic among this group of students. Dr. Ryan will contact Ms. Laura Dunn, Office of Student Success, to determine how her office might help with engaging these students with their studies. Dr. Ryan will send a spread sheet with the list of students in ACM programs to the relevant colleges. . Other options were discussed as to how the university might get the attention of the students such as potential loss of access to the ACM due to excessive class absences.
- Challenges Scheduling Fire Drills in Academic Building: The Office of Environmental Health and Safety makes every effort to schedule routine fire drills during times that cause minimal disruption to the colleges/departments. Request are being made to reschedule these drills for minor inconveniences. Fire drills will only be rescheduled when there is a "just cause" for doing so. Also, everyone must leave the building during a fire drill.

3. Honor Code

Taylor Deer, Assistant Director, Student Honor Code, would like to attend college department heads meetings to offer assistance in honor code violations and to review the process.

If interested, Associate Deans should email Taylor Deer with the time of their department heads standing meetings.

- Taylor informed Council that there will be an Honor Code workshop for faculty members on January 22nd from 11:00-1:00 in the Grisham Room (lunch will be provided) and asked Associate Deans to encourage faculty in their colleges to attend.

Workshop registration is through the Center for Teaching and Learning:

<https://www.ctl.msstate.edu/events/>.

4. New Programs & Deleted Programs Information (2008-2018) for IHL

- The IHL Board Office is requesting the university to list all new programs approved since 2008. Dr. Ryan will compose the data, with the help of Dr. Tim Chamblee. The data will then be circulated to the departments for review. We will also submit to the IHL Office the programs that have been deleted.

5. State Department Travel Warning

- Dr. Julie Jordan, International Institute: A unique travel advisory to China was released by the State Department on Friday, January 4 2019. China is still listed as a Level 2 location but the State Department has suggested “*exercising increased caution due to arbitrary enforcement of local laws as well as special restrictions on dual U.S. –Chinese nationals.*” Dr. Julie Jordan distributed a handout to the council.”

6. New Business

- During the Faculty Senate review of AOP 12.18: Academic Amnesty for Graduate Students Dr. Noel Addy asked for clarity on the following statements:
Page 1 Paragraph 2: “*Academic amnesty may be requested through the student’s academic deans’ office after either provisional admission to the graduate program or provisional readmission has been granted by the department.*”
Question 1: Who is the student asking amnesty of?
Answer: The entering program and college, but the Graduate School would implement the final step of approval.
Question 2: Can the academic dean’s office veto that decision, not veto it, or agree to it or not agree to it.
Answer: The academic dean’s office should agree with the amnesty decision. However, if the dean’s office has a serious reservation then it will go back to the program for a resolution.
- Ms. Lynda Moore, Academic Advising, announced that the C2C Program has graduated 147 students since the program’s establishment in Fall 2017.
- Mr. Steve Parrott, ITS, informed Council that 68% of currently registered students are enrolled in Duo.
- Mr. Arman Borazjani, MSU Student Association made a request of the Council to the Student Association Clothing Drive. Please take donations to Room 314 of the Student Union.
- Dr. Susan Seal, Center for Distance Education, will be reaching out to the departments soon regarding business partnerships with industries in Mississippi.

The meeting was adjourned at 2:50 p.m.