

Associate Deans Council
July 11, 2018
Meeting Minutes

Present: Peter Ryan (Chair), Tracey Baham, Jim Dunne, Nancy Fultz, Becky Gardner, Greg Hall, Brien Henry, Christine Jackson, Pat Matthes, Steve Parrott, Nicole Rader, Kari Reeves, Kevin Rogers, Susan Seal, Scott Willard, Tim Fancher, Lanna Miller, Cody Coyne, Carrie Rybolt, Lisa Gooden-Hunley, Mitzi Johnson

Peter Ryan called the meeting to order at 1:30 p.m. in Dunn Conference Room.

1. Consideration of the minutes.

Upon a motion made by Peter Ryan the minutes of June 27, 2018 were approved as presented.

2. Announcements:

- Fall Convocation will be August 28th and the keynote speaker will be John Grisham. Faculty members who wish to provide credit for student attendance at convocation should let their departments know.
- The university is considering a graduate student amnesty for students in academic good standing. Student information will be pulled for students who left their program from 2008-2017. Dr. Ryan will send an email to the Deans and Associate Deans outlining the concept.
- OGS is reviewing the application process in the Office of the Graduate School and the application fee when a student changes his/her degree program while currently enrolled.
- OGS is looking into a program that would make available to department heads application fee waiver codes to assist in recruitment of students. The department would purchase these codes. Different classes of waiver codes will be established to include the following:
 1. A code for the departments to offer to a student as an enrollment incentive.
 2. Enrolled students making a change in major without an application fee
 3. Other unidentified issues that may require a waiver.
- Regarding GTA stipends, the university administration is reviewing the feasibility of funding fully the tuition and for 9 month Graduate Teaching Assistants. No decision has been made at this time. However, some departments are currently using departmental resources to fully fund 9 month GTA tuition.

3. Co-Curricular Transcripts – Tracey Baham

- Also called “Comprehensive Learner Record”, these transcripts would make our students more marketable for employers. This combines the academic transcript and the experiential learning transcript to provide a more holistic perspective.

It's also a platform that host badges. The student would provide certification on other activities gained outside of the university.

- The university is exploring the opportunity to apply for a Lumina Foundation Grant to help support the launching of Co-curricular transcripts at MSU.

4 **AOP's**

➤ **AOP 12.12 Credit & Grades**

Motion to open for discussion 1st by Kevin Rogers and second by Kari Reeves. This AOP was tabled in April due to concerns Dr. Hodges had about the word "only" being removed from the 3rd paragraph on the first page.

After some discussion about the proposed edits regarding non-U.S. institutions, this AOP was tabled until the language could be evaluated by the Registrar's Office.

AOP 12.12 tabled.

➤ **AOP 13.24: Annual Faculty Review Process**

Motion to open for discussion 1st by Kari Reeves and second by Scott Willard.

After some discussion about the order in which the signatures have been obtained in the past, the motion was approved.

AOP 13.24 approved with the deletion of the sample signature pages.

New Business:

- C2C Program has awarded 76 Bachelorette Degrees and it is hoped that the program will reach or exceed 100 by the August graduation.
- Dr. Angie Bourgeois has been named the Dean of the College of Architecture, Art and Design and Jeff Haupt, has been named Interim Head, Department of Art
- Center for Distance Education is interested in a forum with Associate Deans, Deans, Department Heads, etc. to determine the common needs of the colleges. Date of such a forum to be determined.

Adjourned: 2:50 PM