

**Associate Deans Council**  
**June 27, 2018**  
**Meeting Minutes**

**Present:** Peter Ryan (Chair), Tommy Anderson, Tracey Baham, Angie Chrestman, Jim Dunne, Becky Gardner, Jeffrey Haupt, Brien Henry, Christine Jackson, Ron McLaughlin, Pat Matthes, Lynda Moore, Tabor Mullen, Ian Munn, Steve Parrott, Nicole Rader, Kari Reeves, Kevin Rogers, Susan Seal

Peter Ryan called the meeting to order at 1:30 p.m. in 611 Allen Hall.

**1. Consideration of the minutes.**

Upon a motion made by Peter Ryan the minutes of May 23, 2018 were approved as presented.

**2. Announcements:**

- Fall Convocation will be held on August 28, 2018. The keynote speaker will be John Grisham. This year marks the 10<sup>th</sup> anniversary of the Maroon Edition and the reading material is “Calico Joe” written by John Grisham. Please note that there will be no book signing at the Convocation this year. All faculty are welcome so please encourage faculty to attend.
- Beginning in the fall semester, the C2C Program Bachelor of Science Degree with a major in General Studies will change the name of the major to University studies.
- The ITS Department held the Canvas pilot program kick-off last week with 42 participants trained over 10 different workshop times. “Canvas Corner” will allow faculty to meet with Canvas experts and help them build their courses in Canvas. The first session was held last Friday with 12 faculty members present; CTL staff assisted with this training. Google Drive and Rubric training have been requested and will be offered soon. CDE will offer Quality Matters training on July 19<sup>th</sup>. Steve Parrott also stated that “Turn It In” may be offered as well.
- A retirement reception for Dr. Julia Hodges will be held on Friday, July 29 at 2:00 in the Grisham Room.

**3. AOP 13.07: Academic Promotion & Tenure**

Motion to approve by Ron McLaughlin and second by Ian Munn.

AOP 13.07 Approved by Associate Deans Council.

Adjourned: 2:12 PM