

Associate Deans Council
February 8, 2017
Meeting Minutes

Present: Peter Ryan (Chair), Noel Addy, Thomas Bourgeois, Tim Chamblee, John Dickerson, Jim Dunne, Randy Follett, Becky Gardner, Greg Hall, Christine Jackson, Teresa Jayroe, Layton Little, Rebecca Long, Lynda Moore, Tabor Mullen, Ian Munn, Mike Rackley, Nicole Rader, Kevin Rogers, Susan Seal, Emily Shaw, James Warnock.

Guests: Ann Bailey, Dante Hill, Regina Hyatt, Nick Hyer, Paul McKinney, Rick Nader, Rodney Pearson, Jack Purser, Kari Reeves.

Peter Ryan called the meeting to order at 1:30 pm in the 4th floor conference room, Lee Hall.

1. Consideration of the minutes.

The motion was made by Kevin Rogers and seconded by Rebecca Long to approve the minutes of January 25, 2017. The motion was carried and minutes approved with two edits - *called the meeting to order in 611 Allen Hall*, and – 2nd bullet under College/Unit Reports – *approved the Biomedical Engineering undergraduate degree*.

Dr. Ryan introduced new members and guests. He identified Lynda Moore as the Director of the University Academic Advising Center, and Layton Little, as the newly elected Student Association Vice President.

2. Learning Communities.

Regina Hyatt, Vice President of Student affairs introduced the team who attended to give an overview of the Benefits of Living and Learning Communities at MSU. She noted a previous email sent to council members sharing an article from AAC&U regarding living learning communities as a high impact practice for student success.

- Ann Bailey spoke briefly and distributed handouts of the presentation and more specifics from the Association for Colleges and University Housing Officers.
- Jack Purser and Nick Hyer discussed the presentation slides:
 - Types of Communities
 - High Impact Planned Curriculum Practices
 - Current Community Data Fall 2016 (88% of students within the combined communities performed equal to or greater than their predicted GPA group)
 - Bagley School of Engineering (Community opened August 2016 – 400 student participants)
 - Professional Golf Management (Community opened Fall 2016 – 42 student participants)
 - College of Forest Resources (Community opened Fall 2013 with now an 80% retention rate compared to the previous 65%)
 - True Global Opening Fall 2017 – focused on half international and half domestic students – to be led by Karin Lee
 - College of Architecture, Art, and Design Opening Fall 2017
- Next Steps - If you have an interest in building a community, please communicate with Student Affairs/ Housing, Center for Student Success, Center for Teaching and Learning – these partners can help get you started in the right direction begin your community or email Ann Bailey directly.

- There was further discussion - a few topics: library component to the curriculum practices, a broader exposure for more cross-disciplinary which could help to better integrate students into college life, and the effect on the most at-risk students.

3. Financial Aid Attribute on Student's Banner Account.

John Dickerson and Paul McKinney discussed the concerns with identifying and making students aware of eligibility for financial aid if not taking the 15 credit hours for full time status and/or the effects if dropping below the required hours. The possibility of identifying a student's financial aid status as an attribute in Banner could become problematic since there is no deadline to apply for financial aid – a timing issue. One example - State financial aid funds are posted to a student's account at various times, usually after the advising/registration timeline. The best answer might be for advisors to always ask students if they are eligible or have applied for financial aid. Dr. Ryan asked for thoughts from the council. There was discussion of who has the right to legally ask a student of his/her financial aid status. Paul McKinney stated that multiple emails are sent to students and parents to make them aware of financial aid issues and to also let them know that Financial Aid counselors are available. Student Association could also help with engaging student awareness. A Banner feature already in place is a reminder pop-up when a student drops below the required 15 hours. Other matters affected could be health insurance and work-study students. After discussion, it was agreed that the best way would be for advisors to always make students aware of financial aid issues during advising.

4. Accelerated Programs Registration.

Kari Reeves was present to address concerns of the accelerated program request forms coming in for approval after classes begin or after the 5th day of classes. Other concerns discussed were if the courses are identified and/or counted in the CAPP reports, and are these students being charged (or not) a late registration fee. John Dickerson will follow up by checking on the CAPP reporting and the late fee charges. Dr. Ryan stated that maybe the Graduate Council could discuss the issues and come up with an effective strategy. Rebecca Long noted that maybe the issues could be discussed first by a smaller group for guidelines before consideration from the entire council.

5. International Institute.

Rick Nader was present to give an overview of the functions at the International Institute to help improve a better communication and assistance in the program. The #MSUGlobal flyer with the vision, mission and goals of the Institute was distributed.

- The Institute's approach is to focus on three F's: Fulbright, Feed the Future, and Funding.
- The International Institute will team with faculty to help develop their research and education components internationally.
- The 3 R's for recruiting include – Ranking, Reputation, and Referral. He further discussed MOUs, sponsored students, agent referred students, and True Path.
- The one-eyed Daruma was discussed and handed out – The Daruma is a traditional handmade doll that helps focus to set and achieve goals.

6. AOPs – None

7. College/Unit Reports.

- Thomas Bourgeois discussed the upcoming Legal Issues Conference. The conference will be held on April 26 – 28, 2017.
- Peter Ryan announced the upcoming SEC ALDP conference to be held February 22-24, 2017 and the SEC Academic Conference to be held March 27 – 28, 2017.
- Gail Peyton announced that Library will be sponsoring the MegaResource School Librarian Workshop for the K – 12 Librarians throughout Mississippi on February 10, 2017.
- Becky Gardner stated that the Honors College's Presidential and Provost Scholarship interviews will be held on April 19 and 20. She also mentioned the upcoming play to be presented during Shakespeare week in the Honors Forum Room.
- Noel Addy stated faculty concerns that that announcements may not be filtering down to their level – college wide interviews, deadlines, etc. Dr. Ryan asked that department heads be reminded to get information to faculty. Kevin Rogers also noted that Associate Deans and Dean Council meeting minutes are posted on the Provost website.
- Rick Nader stated that a designated Passport Acceptance Facility will be opening in the International Institute office.