

**Associate Deans Council**  
**August 10, 2016**  
**Meeting Minutes**

**Present:** Peter Ryan (Chair), Amy Adkerson, Jeremy Baham, Tim Chamblee, Kylie Crosland, Nancy Fultz, Becky Gardner, Greg Hall, Stacy Haynes, Christine Jackson, Terry Jayroe, Rebecca Long, Scott Maynard, Ian Munn, Allison Pearson, Gail Peyton, Mike Rackley, Nicole Rader, Kari Reeves, Kevin Rogers, Susan Seal, Scott Willard.

Peter Ryan called the meeting to order at 1:30 pm in 4004 Lee Hall.

**1. Consideration of the minutes.**

Kevin Rogers made the motion seconded by Rebecca Long to approve the minutes of July 13, 2016. The motion was carried unanimously and minutes approved.

**2. Announcements.**

- Peter Ryan welcomed all and announced a record student enrollment at MSU for the fall semester.
- The 2016 convocation event and coin names have been changed from Freshman to Fall Convocation. The ceremony will be held on Tuesday, August 16, 2016 (1<sup>st</sup> day of classes) and will now include all new students (freshmen and transfers) at the request from the Student Association. All Faculty are invited and encouraged to participate in the procession. Assistance will be needed to help promote the event which will be recorded for later online viewing on the MSU website. The committee will address the possibility of live coverage for next year in order to share the ceremony with distance students.
- Peter Ryan thanked the Associate Deans for encouraging new faculty to participate in the New Faculty Orientation that was held on August 9. The group was very engaging and seemed to appreciate the event. There was also a good attendance at the President's welcome reception on the evening of August 8.
- Peter Ryan reported on the fall orientation and classroom seating capacity issues that had to be worked out in order to accommodate students. The new classroom building should help eliminate some of these issues – hopefully by spring 2017. Pre-registration for students also helps to know course and classroom needs.

**3. AOPs**

- AOP 12.17 Undergraduate Academic Fresh-Start
  - A motion was made and seconded to approve the recommended revisions for clarification that the policy applies to students pursuing their first baccalaureate degree at MSU. After discussion, all were in favor of amendments (add 2.0 GPA). The revised policy was approved to be forwarded to the Deans Council for further consideration.
- AOP 12.19 Undergraduate Academic Amnesty
  - A motion was made and seconded to approve the policy revision recommendations - apply toward pursuing the first baccalaureate degree at MSU - with the addition of -2.0 GPA. The edited policy will be forwarded to the Deans Council for further consideration.
- AOP 12.20 Undergraduate Academic Forgiveness

- A motion was made and seconded to approve the recommendations to apply toward a first baccalaureate degree at MSU. After open discussion, there were edits to remove older semester dates in the policy and additions to clarify notification of retake requests. The revised policy was approved to be forwarded to the Deans Council for further consideration.

#### **4. College/Unit Reports.**

- Scott Maynard announced upcoming career fairs to be hosted by the Career Center. The Part-time Job Fair will be held on August 23, 2016 from 2 – 4pm in the Student Union. Also, a university email has been sent out to faculty with information on undergraduate research opportunities.
- Ian Munn reported on the CFR Living- Learning Community and stated that their retention rate is 82% compared to the university's 64% overall retention rate.
- Tim Chamblee reported on the expected enrollment increase compared to last year.
- Peter Ryan asked that council members please bring forward any issues or concerns to be addressed.

**The meeting was adjourned at 2:30 p.m.**