

**Associate Deans Council**  
**June 8, 2016**  
**Meeting Minutes**

**Present:** Peter Ryan (Chair), Jeremy Baham, Tim Chamblee, John Dickerson, Tim Fancher, Nancy Fultz, Becky Gardner, Greg Hall, Stacy Haynes, Christine Jackson, Mitzy Johnson, Rebecca Long, Ian Munn, Mike Rackley, Nicole Rader, Kevin Rogers, Witt Salley, James Warnock.

**Guests:** Jackie Mullen, Roxie Raven.

Peter Ryan called the meeting to order at 1:30 pm in 4004 Lee Hall.

**1. Consideration of the minutes.**

Kevin Rogers made the motion seconded by Rebecca Long to approve the minutes of May 25, 2016. The motion was carried unanimously and minutes approved.

**2. Announcements.**

- Peter Ryan discussed the summer school policy revisions which increased compensation for summer teaching from 8% to 8.33%. The change will be in effect for the 2016 Maymester term.
- Freshman Orientation begins on Monday, June 13, 2016.
- Peter Ryan stated that the search for the Assistant Vice President for Multicultural Affairs and Chief Diversity Officer has moved into the final stage. He expressed thanks for participation at the interview sessions and encouraged completion of the electronic evaluation forms available online at the website ([avpmcsearch.msstate.edu](http://avpmcsearch.msstate.edu)).
- Peter Ryan discussed the subcommittee formed by the Education Achievement Council to review the current eligibility guidelines for Dual Credit. An email was sent to deans and associate deans asking them to please review of the set of recommendations from the subcommittee and provide feedback – there is a short two week turnaround time to provide any responses to the IHL Board office. The criteria for admission must comply with the SACSCOC requirements. MSU's dual enrollment offerings are taught by MSU employees only. John Dickerson noted that although community colleges offer most general education courses there are still opportunities for interested courses to be offered at MSU. There was further discussion of challenges identifying instructors as well as scaling down the cost of tuition to encourage an increase of enrollment – a minimum of 10 students enrolled are required for the cost of instruction in a dual enrollment course.
- Peter Ryan mentioned that concerns have been addressed regarding the online process of a student's withdrawal from the university and not meeting with an advisor to be sure that they are aware of the possible ramifications (especially with financial aid). The ITS unit has assisted with the issues in which a student will be unable to complete the online form without meeting with an individual advisor (hopefully implemented by the fall 2016 term).
- John Dickerson announced the Monday, June 13 Freshman Orientation and noted there will be two sessions held each week with the last session held in July. There are two transfer orientation sessions scheduled. He asked that colleges look at courses and sections available and options if more offerings are needed especially for transfer students. He asked that any issues be reported to the Registrar's office.
- Peter Ryan stated that notification has been received increasing full time student requirements to 15 credit hours (and retain those hours) for students receiving state financial aid/grant benefits. This change will be in effect on July 1, 2016. Families have

been contacted of the change and should be informed at orientation and other events or sources to get the information to students and parents. He noted that this does not affect federal funding benefits (such as Pell Grant recipients).

### **3. Dawg Daze Open Houses.**

- Jackie Mullen, Director of the Center for Student Activities and Roxie Raven, Student Association President were present to discuss the Dawg Daze activities scheduled for August 1 – 21, 2016 to welcome new freshman & transfer students to MSU. A handout was provided with ideas for events and how to keep students engaged and involved. The goal is for all colleges to host an open house on the Monday prior to classes from 10 a.m. – 2:00 p.m. for students to make a connection by learning more about their college. Roxie Raven noted that approximately 80% of new students feel no connection and she feels this event would welcome them in their departments and colleges giving them a familiar face and place. There will be Dawg Daze stops with maps, water and snacks set up across campus during the first week of classes. Please submit events to the website and the center will promote the activities.

### **4. College/Unit Reports.**

- Greg Hall reported on the travels of the MSU student who has been awarded the newly endowed \$20,000 architecture travel award and mentioned the three students from Guatemala who attended MSU during the Maymester term. Dr. Hall also announced personnel changes at the College of Architecture, Art and Design.
- James Warnock reported that the College of Engineering's REU program has the largest group yet of 20 participants. The MSU EcoCAR 3 team placed in the top 5 finish at national competition.
- Mitzy Johnson reported on the College of Education's various summer camps.
- Becky Gardner announced the Summer Undergraduate Research Symposium to be held on July 29, 2016 and asked for assistance in encouraging students to participate.
- Mike Rackley reported on the myState upgrade scheduled for Sunday, June 6, 2016.
- Jeremy Baham stated that the Dean of Students office welcome opportunities to visit with departments or individual faculty to provide information on policies and procedures.
- Christine Jackson announced the Super Regional Baseball Championship event being held this weekend at Dudy Noble Field. The Athletic Academic staff will be traveling to Dallas to attend the national conference.
- Tim Fancher reported that Academic Advising is prepping for next week's orientation sessions and some issues with the FYE courses. John Dickerson also noted the issue being addressed to prevent dropping a FYE course.
- Christine Jackson also asked about the possibility of a mechanism to prevent student athletes from dropping below the 15 credit hours required for state funding and/or the 12 hours required for federal funding. These issues will be revisited at a later date.

**The meeting was adjourned at 2:45 p.m.**