

**Deans Council Minutes**  
**April 18, 2016**  
**1:30 PM**  
**Presidents Conference Room, Lee Hall**

**In attendance:** Julia Hodges, Richard Blackburn, Lori Bruce, Frances Coleman, John Dickerson, Rick Travis, Jason Keith, Joan Lucas, Sharon Oswald, Mike Rackley, Peter Ryan, Kent Hoblet, Becky Gardner (for Chris Snyder), Jim West, Tim Chamblee, Allison Pearson, Terry Dale Cruse, Ian Munn (for George Hopper), Anastasia Elder, Hunt Walne

**Others present:** Judy Spencer, Lynn Reinschmiedt

**Minutes taken by:** Lecrisha Nail

- I. Julia Hodges called the meeting to order. Upon a motion by Rick Travis and second by Jim West, the minutes of the April 4, 2016, meeting were approved unanimously with no edits. Agenda items were discussed:
- II. Announcements
  - a. Expect ongoing protests from students for the remainder of the semester
  - b. Bill Herndon is now interim vice president of international institute and the university is close to hiring a permanent placement
  - c. There will be a baseball game at the same time as commencement. The parking department is working on logistics
  - d. The new assistant vice president for enrollment is Dr. John Dickerson
- III. Early Scholarship Offers
  - a. The registrar's office has been looking at moving up scholarship offers.
  - b. February and early March is when most seniors make decisions about college.
  - c. MSU wants the colleges to have scholarship offers out by February 1<sup>st</sup>.
  - d. After Christmas break, the scholarship committee meets every Friday.
- IV. Faculty Reporting Reason for F Grade
  - a. The financial aid office of the Federal Department of Education is requiring universities to report the reasons for grades of F.
  - b. Financial penalties will be imposed on universities of this is not done or submitted late.
  - c. F1 = never attended class or submitted work
  - d. F2 = stopped attending class
  - e. F3 = last date attended, last academic work known (enter last date)
  - f. F4 = attended class and completed assignments but earned an F
  - g. We may need to look at changing the electronic system to require faculty to enter a reason if grade of F is given.
  - h. Dr. Travis asked if this would eventually become a "must" policy, but we are not sure at this time.
  - i. Dr. Elder mentioned that it would be a good idea for the computer program to remind the faculty to enter a reason if a grade of F is listed.
  - j. Dr. Dickerson mentioned that this has been improving. Last semester 72% of faculty gave a reason for F grades.
- V. AOP 12.09
  - a. Motion made by Dr. Ryan to resubmit, second by Dr. Keith.
  - b. Re-worded language in the first bullet to be clearer. Administrator "overseeing the activity" was changed to "sponsoring the activity". If it cannot be decided if the activity is allowed, then the provost office will decide.
  - c. Clarification was made about drop grades
  - d. Amendments were approved unanimously.
- VI. AOP13.03

- a. In section A, “faculty member” was changed to “instructor of record”.
  - b. Dr. Ryan made a motion to accept the changes, second by Dr. Oswald.
  - c. Amendments were approved unanimously.
- VII. Other
- a. Dr. Oswald mentioned that the ribbon cutting for the E-center is tomorrow.
  - b. Dr. Becky Gardner mentioned that the undergraduate research symposium took place last Friday and thanks everyone who helped make it a success.
  - c. Dr. Spencer mentioned the new talent management suite that will be rolling out in the next few weeks. Training will have to be done.
  - d. Prof. West mentioned that Interior Design students entered the South Central Interior Design competition and they received 56 of 102 awards. The ASID Student Chapter received second place ranking as national chapter.

Meeting adjourned at 2:14 p.m.