

Associate Deans Council
January 13, 2016
Meeting Minutes

Present: Peter Ryan (Chair), Noel Addy, Wes Ammon, Tracey Baham, John Dickerson, Jan Fitzgerald, Nancy Fultz, Becky Gardner, Greg Hall, Terry Jayroe, Mitzy Johnson, Rebecca Long, Ron McLaughlin, Linda Morse, Ian Munn, Steve Parrott, Sunny Patel, Allison Pearson, Gail Peyton, Lynn Reinschmiedt, Kevin Rogers, Rick Travis, James Warnock, Scott Willard.

Peter Ryan called the meeting to order at 1:30 p.m. in 4004 Lee Hall.

1. Consideration of the minutes.

Kevin Rogers made the motion and Rebecca Long seconded to approve the minutes of December 9, 2015. The motion was approved unanimously.

2. Announcements

- Peter Ryan announced the annual Martin Luther King Jr. Unity Breakfast to be held at the Mill Conference Center on Monday, January 18, 2016. Breakfast will be served beginning at 8:00 a.m. and opportunities to serve the community will be available directly following the program.
- Peter Ryan reported on the email sent to the associate deans from Regina Hyatt, Vice President of Student Affairs, with an update regarding campus safety & security initiatives. The four areas identified are: training, access control, communication, and the safety and security consulting team for evaluation of policies, procedures, technology, training and facilities. Emergency guidelines booklets will also be available for each classroom – with possibly providing a copy to each faculty member and staff members with responsibility roles as requested by Peter Ryan during discussion.
- Peter Ryan and Lynn Reinschmiedt reported on the approval for the university to apply for participation in Mississippi SARA (State Authorization Reciprocity Agreement) and be authorized to provide distance education within other SARA participating states.
- Peter Ryan reported on questions about the Academic Common Market and noted that student eligibility requirements are consistent with non-resident admission students. Also, the same standards that apply to transfer students will apply to any current MSU student with a change of major applying for eligibility to the ACM program.
- Peter Ryan discussed waivers of non-resident student tuition for students under MOUs and noted appreciation to Kevin Rogers for the list from the College of Business with the student information which will help the Provost office keep track of participating students.
- Peter Ryan discussed the academic withdrawal policy that was recently approved and forwarded on to the Deans Council with a request to further discuss the possibility of a withdrawal interventionist. He would like for the subcommittee to re-convene and develop criteria and a proper title for the role. The recommendations which will be brought forward to the Deans Council will not affect the edited policy already in review at Faculty Senate.
- Peter Ryan will also meet with the subcommittee members who brought forward the recommendations for the proposed AOP regarding teaching modifications when faculty are not available to meet face-to-face instructions. The recommendations will move forward to the Deans Council.
- Peter Ryan stated a request made by the President to help reactivate the MSU Chapter of the Mortar Board Honor Society in time for the 100th anniversary of the Honor Society in

2018. He asked for assistance in identifying faculty in colleges who are members and please ask if any member would be willing to volunteer to take on the leadership role in reactivating the Chapter.

- Peter Ryan stated that Paul McKinney, Director of Financial Aid, will be sending out an email with information regarding Pell Grant student recipients and class attendance.

3. Chair's Report.

4. AOPs.

AOP 13.12 Summer School Teaching

- After approval of the edits as presented, there was further discussion regarding distance education courses. Rick Travis made the motion, seconded by Scott Willard, to table the policy until clarification for distance teaching salary.

5. College/other units' announcements.

- Tracey Baham reported on assessment feedback reports and the next colleges for the Digital Measures software system implementation.
- Terry Jayroe reported on the education preparation programs accredited by the National Council for Accreditation of Teacher Education (NCATE).
She also mentioned the recently new positions hires within the college.
- James Warnock announced that the College of Engineering's distance graduate program has been ranked No. 7 in the country by the U.S. News and World Report's national Best Online Program rankings - the only SEC school ranked in the top 25. He also reported on the progress with the programs at the Mississippi Gulf Coast Community College.
- Sunny Patel discussed the Student Association campaign season and the upcoming Global lecture series on February 9.
- Becky Gardner reported on the Presidential and the Provost Scholarships interviews and noted an increase in the applications for the Honors College.
- Gail Peyton reported on the Library located at the Riley campus in downtown Meridian which will assist the Kinesiology students. She also discussed the Library's hosting of the upcoming Graduate Education reception on January 22 to make students aware of services the library has to offer. The Library will also host the MegaResources School Librarian Workshop to be held on February 5, 2016.
- Steve Parrott reported that there are now a total of 24 classroom across campus with the attendance scanner systems. He discussed the recent testing of a lock-down that was conducted on campus with good results on exterior doors. He also mentioned upcoming workshops and noted technology in the new building at Riley campus, Meridian.
- Jeremy Baham talked about the MLK, Jr. Breakfast to be held on Monday, January 18, 2015 at the Mill Conference Center. There will also be a candlelight event held in front of the Student Union on Wednesday, January 20 honoring the life and legacy of Martin Luther King, Jr.
- Greg Hall reported on the Travel Award of \$20,000 established by a Memphis architect and his wife to be awarded to a 3rd year architecture student each year to fund their travel to analyze four buildings. He also stated that the publication DesignIntelligence

ranks the MSU's School of Architecture at No. 25 among "America's Best Architecture and Design Schools" for 2016.

- Rebecca Long reported on the recent GTA workshop with 81 students participating. She thanked the colleges for faculty participation.
- Linda Morse announced the Center for Teaching and Learning flyer of events has been mailed out and discussed a few of the faculty development opportunities available during the spring semester.
- John Dickerson stated that Academic Insight registration is open for students. The first event will be held on January 30, 2016. He reported on scholarship information being sent out to students earlier with a goal of February 1 to first time freshmen and asked that college scholarship information be provided to meet that goal.
- Kevin Rogers reported that the MSU's Center for Entrepreneurship & Innovation located in the College of Business, McCool Hall is completed. The center is open to all MSU students with resources to assist with a start-up business.
- Jan Fitzgerald stated that students should search the career center website for part-time jobs. She also reported on the upcoming Career Fairs.
- Rick Travis reported on the College of Arts and Sciences and mentioned the testing of over 400 students in early February, 2016 on Latin and Greek to be held in the Student Union.
- Allison Pearson announced the Welcome Reception to be held in Meridian for the new administrator director, Terry Dale Cruse on February 4, 2016 from 2 – 3:00 p.m. in the lobby of the MSU Riley Center in downtown Meridian. She also mentioned the Student Success kick-off held on the evening of January 12th and noted that reports will be going out to colleges with information on the 25 accounts.