

Associate Deans Council
October 14, 2015
Meeting Minutes

Present: Peter Ryan (Chair), Noel Addy, Amy Adkerson, Jeremy Baham, Thomas Bourgeois, Tim Chamblee, Becky Gardner, Greg Hall, Christine Jackson, Julia Hodges, Rebecca Long, Scott Maynard, Linda Morse, Ian Munn, Lee Napier, Sunny Patel, Gail Peyton, Lynn Reinschmiedt, Kevin Rogers, Rick Travis, James Warnock, Scott Willard.

Guests: Karis Hicks, Kylie Forrester, Andrew Rendon.

Peter Ryan called the meeting to order at 1:30 p.m. in 4004 Lee Hall.

1. Consideration of the minutes.

Kevin Rogers made the motion and Rebecca Long seconded to approve the minutes of September 9, 2015. The motion was approved unanimously.

- Peter Ryan discussed the new registration transition for the new electronic release of the registration access code. The process should save time and printing costs as well as provide an audit trail for the approved release of the access code. He noted that there may be some issues with co-op or internship students, but to please contact the Registrar's office with any questions or concerns.

2. Academic Meetings.

- Kylie Forrester, Director of Orientation and Events, provided members with tips on academic/ recruiting events and orientation events which each have different goals.
 - Recruitment events such as Preview Days, Academic Insight and the National Merit event focus on points of pride, acceptance rates, awards, facilities, research internship/job placement, etc. The university is still in the process of attracting students to MSU.
 - Orientation events focus on advising, providing a tentative schedule and giving relevant information on the curriculum and college to enhance the student's academic experience such as research opportunities, academic support services, and internship/ job placement. Be creative and know the student audience in order to have a more engaging experience with the students rather than directing them to the website for the information.

3. New Maroon Counselors.

- Andrew Rendon and student Director of the 2016 New Maroon Camp, Karis Hicks gave an overview of the New Maroon program summer camp sessions. They are asking for assistance to reach out to students across campus who have interest and potential to apply for a position as a New Maroon counselor. They discussed the program's website with information for criteria, the online application and interviews for selection of counselors in mid-November. The program, which provides a foundation for first year students to become connected with Mississippi State University, has held two summer sessions with 82 students participating in 2014 and 240 students in 2015.
- Peter Ryan expressed appreciation for the information and mentioned an upcoming session for thoughts as to how Academic Affairs and Student Affairs can enhance the learning and

college life. He noted that an upcoming session will be scheduled before the end of November.

4. Chair's Report.

Greg Hall reported that the subcommittee on remedial grades has met several times and will draft a summary of the recommendations and present to the council at a later meeting.

5. AOPs.

- Peter Ryan reported on a meeting with Faculty Senate and Student Affairs for input regarding AOP 12.09 policy for excused absences. There are faculty concerns regarding the genuineness of a student's medical excuse. There are challenges with the amount of students coming through the Health Center and with determining how much information can be released due to confidentiality. After discussion, Jeremy Baham stated that the Dean of Students' office is willing to take on the responsibility to verify without divulging information and returning to the faculty with a final recommendation. Peter Ryan expressed thanks for the feedback and noted that he will further investigate the issue and bring back the topic to the council if needed.

AOP 12.02 Withdrawal from the University

- After discussion, the policy was tabled for language clarification regarding graduate students. The review of the policy will continue at a later meeting.

6. Announcements.

- Scott Willard announced the College of Agriculture and Life Sciences' homecoming breakfast at the Bost Extension Building beginning at 7:30 a.m. Saturday, Oct. 17 and the upcoming Advisory Board visit to campus.
- Rick Travis announced the upcoming College of Arts & Sciences Institute for the Humanities- A Ten Year Anniversary Symposium beginning on October 15 at 3:30 p.m. in the Bettersworth Auditorium with other speakers and events on Friday, October 16.
- Sunny Patel reported on the upcoming homecoming events.
- Noel Addy reported on the Faculty Senate meetings.
- Scott Maynard announced the upcoming Graduate/Professional School Information Day to be held on October 20, 2015.
- Kevin Rogers announced the College of Business 100th Birthday Celebration upcoming events.
- Ian Munn welcomed all to visit the ongoing Sustainable Products annual Wood Magic Fair for 4th graders.
- Greg Hall reported on the ribbon cutting ceremony on October 23, 2015 for the Building Construction Science Program's new construction trailer. He also mentioned the upcoming Harrison Lecture Series on October 30 at 4:00 p.m. and the Architecture Gallery exhibit in Giles Hall.
- Lynn Reinschmeidt announced the Center for Distance Education Lunch n Learn on Wednesday, October 28, 2015 presenting – MSU Libraries – Tools and Services.
- Gail Peyton mentioned the ongoing construction at the Library.

- Amy Adkerson stated that MSU undergraduate catalogs are ready for pick up at Garner Hall. Notification emails have been sent out. She also mentioned that the online transcript request is now available.
- Christine Jackson announced that MSU is the winner of the Halbrook Award for Academic Achievement Among Athletes for the highest graduation rate of both men and women athletes.
- Linda Morse announced the upcoming workshop for new advisors on Friday, October 16, 2015 at 2:00 p.m. and the ITS/CTL workshop on myCourses to Banner input of grades on October 20- 21, 2015. Both workshops will be held in the IMC Presentation Room 1405, Library.
- Peter Ryan announced that the next scheduled Associate Deans Council meeting for October 28 will be canceled to accommodate the meeting with associate deans only with Graduate Studies. The meeting will be held in 611 Allen Hall.

The meeting was adjourned at 2:55 p.m.