

Associate Deans Council
August 12, 2015
Meeting Minutes

Present: Peter Ryan (Chair), Wes Ammon, Tim Chamblee, Cody Coyne, Diane Daniels, John Dickerson, Becky Gardner, Greg Hall, Mitzy Johnson, Rebecca Long, Ron McLaughlin, Pat Matthes, Scott Maynard, Ian Munn, Lee Napier, Mike Rackley, Lynn Reinschmiedt, Kevin Rogers, Emily Shaw, Rick Travis, James Warnock.

Peter Ryan called the meeting to order at 1:30 p.m. in 4004 Lee Hall.

1. Consideration of the minutes.

Scott Maynard made the motion and Ian Munn seconded to approve the minutes of July 22, 2015. The motion was approved unanimously.

2. Announcements.

- Peter Ryan discussed the Freshman Convocation ceremony to be held on Tuesday, August 18, 2015 beginning at 5:30 p.m. in the Humphrey Coliseum. He asked for a list with names and contact information of the college ambassador students volunteering to help and those identified to carry the college banners. The list should be emailed to John Dickerson, and he will email the students instructions and time to report (around 3:45 p.m.) before the ceremony. A table will be set up for students who do not have their MSU ID card to scan and for upperclassmen who will be attending the event for class credit. The co-author of the Maroon Edition book selection will be the guest speaker. All freshman are required to attend unless enrolled in a scheduled class during that time. The platform party will need to be at the Hunter Henry Center by 4:45 p.m. to be shuttled to the President's reception room. All faculty are encouraged to attend.
- Peter Ryan expressed thanks for the support and assistance for the new faculty participation in the New Faculty Orientation. Human Resources Management has asked for assistance to announce that if new faculty hires did not attend the orientation session, they must attend one of the HRM new employee orientation sessions. The next HRM session will be held on Monday, August 17, 2015 at the CAVS Trotter Seminar Room from 2 – 5:00 p.m.
- The Men and Women of Color Summit will be held at the Mill Conference Center on August 27 – 28, 2015. Registration for the event is open and all were encouraged to attend.
- Orientation for transfer and some freshmen students will be held on Friday, August 14, 2015. An estimated 130 students are registered to attend. Assistance was requested for department advisors to be available and have students prescheduled.
- Mike Rackley stated that 18 classrooms are now equipped with attendance scanners. He encouraged faculty to sign up for the attendance tracking hands on training. Peter Ryan expressed thanks to ITS for the work on the attendance systems. He stated that President Keenum has strongly encouraged faculty to use these systems and report attendance/ absences of students.
- Rebecca Long reported on the increased numbers of graduate students and the ongoing GTA workshop.
- Pat Matthes announced the Graduate Student Information Fair to be held in the Library on Friday, August 14, 2015 from 11:00 a.m. – 1:00 p.m. She also mentioned the Welcome Back Days event on Monday – Wednesday of next week.

- Kevin Rogers reported on the construction of the new Entrepreneurship Center at McCool Hall.
- Ian Munn discussed the CFR upcoming weekend event with fishing and a cookout.
- Greg Hall reported that the College of Architecture, Art, and Design's Gulf Coast Community Design Studio was selected as one of three Regional Resilience Design Studios as part of the Architects Foundation's National Resilience Initiative (NRI). The NRI is a partnership between the Rockefeller's 100 Resilient Cities Initiative, the American Institute of Architects (AIA), the Association of Collegiate Schools of Architecture, and others.
- The Interior Design department will also be offering dual enrollment courses at Jackson Prep this semester.
- Diane Daniels reported on the two day workshop to be held in September at IHL in Jackson to revamp the development programs.
- Scott Maynard reported on the upcoming Engineer Career Fair with over 125 organizations registered to participate.
- Becky Gardner discussed the ongoing process for the Honors Convocation week.
- Peter Ryan expressed thanks to Rick Travis for his assistance in finding space for class sections and helping other colleges find larger classrooms to meet their needs. He noted the new classroom building has an expected completion date for fall, 2016.
- Ron McLaughlin discussed new classes beginning at CVM and announced the CVM Research Day event.
- James Warnock reported on the pre-semester engineering competition event for freshmen during this week, August 10 – 14, 2015. He also mentioned that there are currently 18 high schools registered with an expectation of 25 participating in the Best Robotics competition beginning on August 22.
- John Dickerson discussed requests for room changes and also asked that room cancellations be reported in order for availability of other needs. He asked that requests begin in the department to be routed on to the Registrar's Office.
- Cody Coyne announced that the first Faculty Senate meeting will be held in August this semester.

3. Chair's Report. – none

4. AOPs. – none

5. Other Business.