

Associate Deans Council
May 14, 2014
Meeting Minutes

Present: Peter Ryan (Chair), Noel Addy, Wes Ammon, Rita Burrell, Tim Chamblee, Karen Coats, Robert Cooper, John Dickerson, Walter Diehl, JoJo Dodd, Nancy Fultz, Becky Gardner, Julia Hodges, Teresa Jayroe, Mitzy Johnson, Dinetta Karriem, Scott Maynard, Elton Moore, Linda Morse, Gail Peyton, Julia Porter, Mike Rackley, Kevin Rogers, Steve Taylor, Rick Travis, Scott Willard.

Peter Ryan called the meeting to order at 1:30 p.m. in 611 Allen Hall.

1. Consideration of the minutes.

Kevin Rogers made the motion and Rick Travis seconded to approve the minutes of April 23, 2014. The motion was approved unanimously.

2. Announcements.

- Peter Ryan thanked all for the help in taking initiative to get things done following the recent inclement weather. He also expressed appreciate for help and support throughout the semester.
- The commencement ceremonies on the Starkville campus will be held on Friday, May 16, 2014 and Saturday, May 17, 2014. Faculty are encouraged to attend.
- Peter Ryan reported on his recent visit to the University of Guelph in Canada to initiate collaboration with Mississippi State University in the National Student Exchange program. He will be working with Jon Rezek in the International Institute to help identify units across campus with interest. The collaboration would provide tremendous potential for students' research.
- Linda Morse passed out the First Year Experience (FYE) brochures and asked that information be given to advisors to encourage students to enroll. She noted that the new True Maroon FYE courses are being taught by Grisham Master Teachers.
- A copy of the Maroon Edition 2014 book selection, *The Invisible Girls* will be sent to Associate Deans by campus mail.
- The Maroon Edition planning committee has almost finalized activities for the upcoming year with every college being represented. The Student Association will also host a kickoff event this year.
- Peter Ryan briefly discussed the sample coins to be given out to students during the Freshman Convocation on August 19, 2014. Approximately 3000 coins will be ordered for the event.
- Karen Coats reported on the recent visit of two representatives from the Council of Graduate Schools and stated good participation from faculty and students.
- Scott Willard announced that MSU alumnus and Brazil native Sebastiao Barbosa will receive an honorary Doctor of Science degree at the Friday commencement.
- Noel Addy stated that Randy Follett will serve as the new Faculty Senate President and Cody Coyne will serve as Vice President for the 2014-2015 year.
- Elton Moore reported that the College of Education Research Forum was a success and briefly mentioned the college's NCATE accreditation site visit next year.
- Scott Maynard reported that 100% of accounting major students have secured jobs prior to graduation.
- John Dickerson expressed thanks to all for making sure grades were posted on time. He reported that 1014 students are expected to walk at the Friday commencement ceremony and 1010 students expected to walk at the Saturday ceremony. He also reported briefly on the changes in faculty seating and the procession order that have been made from feedback comments.
- The next Transfer Orientation session will be held on Thursday, May 22 with Freshman Orientation beginning in June.
- Mike Rackley gave a brief report on the campus email migration. More information can be found at www.its.msstate.edu.

- Julia Porter announced the Meridian campus graduation would be held on Friday, May 16. She also mentioned the book presentation and reception that was held on May 9 at the Meridian campus library honoring the late U. S. Representative “Sonny” Montgomery.
- Becky Gardner reported that 12 students will be traveling to the University of Oxford to participate in the Shackouls Honor College Summer Study program. The program will run for six weeks.
- JoJo Dodd reported that the Student Association will be working on the Bulldog Bash event.
- Dr. Ryan noted that the SA President, Brett Harris will also be participating with the students’ pledge at the Freshman Convocation.
- Mitzy Johnson reported on the IE help sessions during the last week of May and noted that August 29, 2014 will be the submission deadline for IE reports.
- Steve Taylor reported on the collaboration with the Center for Distance Education and the Center for Teaching and Learning to evaluate a proctoring system for taking tests online. The plan is to pilot test one system during the summer.

3. Chairs Report.

John Dickerson noted that the subcommittee to review AOP 12.02 Withdrawal from the University has met and will be reporting on suggested revisions soon.

4. AOPs

AOP 13.13 Leave Policies

AOP XX.XX Teaching Modifications When Faculty Are Not Available to Meet Face-to-Face Instruction

Peter Ryan reported that AOP 13.13 Leave Policies was sent back to Faculty Senate along with the proposed draft AOP X.X Teaching Modifications when Faculty are not available to meet Face-to-Face. Faculty Senate approved the policies (one dependent on the other) as presented today to the Associate Deans Council. After discussion with reference to the faculty workload policy, there was agreement that a subcommittee be formed to thoroughly review the policies along with AOP 13.23 Faculty Workload. Peter Ryan will send out requests to serve on the subcommittee to include Noel Addy and Scott Willard with a charge to review the new proposed policy and the faculty workload policy for any duplication and/or suggested revisions and provide recommendations to the Associate Deans Council for discussion.

5. New Business

- Peter Ryan reported on the efforts for the Provost Office, the Registrar’s Office and ITS to provide a parent portal to access financial records. Access to the portal will require approval by the student and is being planned to open for the fall 2014 semester. Parents will be able to view mid-term and final grades, absentees, financial statements, parking tickets, schedules, etc. General Counsel is reviewing it for FERPA regulations.

The meeting was adjourned at 2:25 p.m.