

Associate Deans Council
June 12, 2013
Meeting Minutes

Present: Peter Ryan (Chair), Amy Adkerson, Ray Berryhill, Royce Bowden, Tim Chamblee, Robert Cooper, Tracy Craven (for Steve Taylor), Walter Diehl, Randy Follett, Nancy Fultz, Becky Gardner, Julia Hodges, Michael Hogan, Terry Jayroe, David Lewis, Patricia Matthes, Scott Maynard, Elton Moore, Ian Munn, James Orr, Gail Peyton, Mike Rackley, Kevin Rogers, James Scheiner.

Peter Ryan called the meeting to order at 1:30 p.m. in 611 Allen Hall.

1. Consideration of the minutes.

Jim Scheiner made the motion and Royce Bowden seconded the motion to approve the minutes of May 22, 2013. The motion was approved unanimously.

2. Announcements.

- Peter Ryan reported on that the series of small group meetings, “Coffee with the MSU Provost,” have had positive feedback. The meetings were arranged with the Academic Department Heads Executive Committee and the Provost’s Office for interaction with academic department heads to discuss leadership issues.
- Peter Ryan reported on the start of the summer orientation sessions and noted concerns of reports that several transfer students were unable to complete registration. He noted that colleges and departments should check the list of students registered for orientation sessions and be sure to have representation present to meet these students. All students attending orientation should not leave the sessions without at least 9 hours scheduled for the fall semester.
- Peter Ryan asked that department heads and faculty be reminded of the importance to include the Honor Code and the Office of Student Services web link in the course syllabus. Faculty should make students aware of these services at the first class meeting.
- Peter Ryan reported that new students accepted for participation in the Academic Common Market non-resident tuition waiver program at the university will receive a new revised letter at the beginning of the fall semester. The acceptance letter will require his or her signature acknowledging the criteria for remaining in the program. There are currently over 230 students participating in the ACM program at MSU. Students who fail to maintain academic good standing will be notified that he or she will be placed on probation for one semester. A student will have the right to appeal to the ACM appeals committee.

3. Academic Integrity Week

James Orr, Director of the Student Honor Code Council Office announced that the Academic Integrity Week will be held October 28 – November 1, 2013. He commended last year’s activities and asked that each college appoint a representative for assistance with this year’s event activities to help promote honesty and integrity both inside and outside the classroom.

4. Chair’s Report – None

5. New Business

- Peter Ryan reported on the requests that have been sent out for nominations to identify candidates for the Academic Leadership Development Program Fellows. He noted that the criteria for fellow positions states tenure faculty, but that he has contacted the SECU office in Birmingham for guidance on acceptance of non-tenure faculty. He will forward any new information. The SECU Southeastern Conference office has requested information about the university’s fellows by early July.

- Peter Ryan reported on productivity and accreditation reports and reminded the Associate Deans for a prompt return of requested data back to the Provost's Office in order for these IHL reports to be submitted before the deadline date.
- Peter Ryan noted appreciation to David Lewis for his service to the Associate Deans Council over the past years. He will be stepping down from his Associate Deans position in the College of Architecture, Art and Design to take full time responsibilities as Director of Building Construction Science.
- The position for the Associate Vice President for Research in the Office of Research and Economic Development has three candidates that are scheduled for interviews during the next week.
- Peter Ryan announced that Lori Bruce has accepted the position of Associate Vice President for Academic Affairs and Graduate School Dean at MSU. He commended Lou D'Abramo for instituting several good programs in the graduate school over the last several years.
- Dr. Achille Messac from Syracuse University will be the new Dean of Bagley College of Engineering. Royce Bowden will serve as Interim Dean from June 16 until the new dean takes responsibility in mid-July.

The meeting was adjourned 2:00 p.m.