

Associate Deans Council

May 22, 2013/ Meeting Minutes

Present: Peter Ryan (Chair), Wes Ammon, Ray Berryhill, Royce Bowden, Tim Chamblee, Robert Cooper, Diane Daniels, John Dickerson, Walter Diehl, Randy Follett, Jan Fitzgerald (for Scott Maynard), Nancy Fultz, Becky Gardner, Julia Hodges, Mitzy Johnson, Dinetta Karriem, Elton Moore, Linda Morse, Ian Munn, Gail Peyton, Kevin Rogers, James Scheiner, Steve Taylor, Walter Taylor, Rick Travis.

Peter Ryan called the meeting to order at 1:30 p.m. in 611 Allen Hall.

1. Consideration of the minutes.

Jim Scheiner made the motion and Elton Moore seconded the motion to approve the minutes of May 8, 2013. The motion was approved unanimously.

2. Announcements.

- Peter Ryan reported on the Academic Common Market program and stated that the acceptance letter is being modified to strengthen the language concerning student requirements while remaining in the program. The acceptance letter will also state that a higher GPA may be required for his or her degree program. He noted that several students have been dismissed from the program due to grades and stated that this would be a great opportunity for colleges to revisit the criteria for the ACM degree programs and hold the students accountable with more stringent rules such as a higher GPA requirement. There are currently 230 students participating in the Academic Common Market program. The ACM acceptance letter will also require the student's signature for acknowledgement of receipt/ agreement and be returned to the Office of the Provost and Executive Vice President. The final draft letter will be sent to colleges for review and suggestions.
- John Dickerson stated that the Registrar's Office will be sending an email to colleges on Thursday, May 23 with a spreadsheet of courses that have not been offered for five to seven years. There will be a space for comments to respond and send back to the Registrar's Office. The data will be collated and provided to the President's office as well as provide information for SACS accreditation.
- Peter Ryan has asked that the fire drills scheduled for the month of June in academic buildings be postponed due to numerous activities and be rescheduled later in the summer.
- Robert Cooper stated that construction at the College of Veterinary Medicine has been delayed due to weather but should be back on schedule soon.
- Royce Bowden announced the appointment of Dr. Achille Messac from Syracuse University as the new dean of the Bagley College of Engineering.
- Mitzy Johnson stated that there will be three more help sessions this summer to assist with the IE/Assessment Reports and possibly a fourth session, if needed.
- Diane Daniels reported on the enrollment of 24 students in the Summer Development Program.
- Peter Ryan reported that there are currently 97 students enrolled in the Early Start summer program and 53 students enrolled in the Math Plus summer program.

3. Chair's Report – None

4. AOP 10.14 Textbook Adoption Policy merge with AOP 10.13 The Adoption and Sale of Textbooks and Related Education Material.

Peter Ryan met with General Counsel about concerns of the suggested revision to Section 5, bullet # 3 of the policy which addresses the issues from the last review of the policy. After discussion, the motions were made, seconded and approved unanimously to recommend the revisions to AOP 10.14 and to recommend that AOP 10.13 be rescinded. The policy will be forwarded to the Deans Council for further consideration.

5. New Business – None

The meeting was adjourned 1:58 p.m.