

Associate Deans Council
April 24, 2013
Meeting Minutes

Present: Peter Ryan (Chair), Wes Ammon, Amy Adkerson, Michael Busby, Tim Chamblee, Karen Coats, Walter Diehl, Randy Follett, Edie Irvin (for Scott Maynard), Terry Jayroe, David Lewis, Robert Green, Eddie Mac Huddleston, Patricia Matthes, Linda Morse, Ian Munn, James Orr, Kevin Rogers, James Scheiner, Walter Taylor, Rick Travis.

Guest: Cecy Brooks

Peter Ryan called the meeting to order at 1:30 p.m. in 611 Allen Hall.

1. Consideration of the minutes.

Jim Scheiner made the motion and David Lewis seconded the motion to approve the minutes of April 10, 2013. The motion was approved unanimously with one correction on page two, bullet # 3 with the change (*deadline of April 15, 2013*).

2. Announcements.

- Peter Ryan noted appreciation to the Associate Deans for participation in the Academic Insight events across campus. These events will hopefully yield an increased enrollment for the university.
- Commencement ceremonies for the Starkville campus will be held on Friday, May 10 and Saturday, May 11, 2013. The College of Veterinary Medicine commencement ceremony is scheduled for Friday, May 3, 2013.
- Linda Morse stated that Blackboard Learn will begin to power myCourses on May 9, 2013 and encouraged training for the software. More information can be found on the CTL webpage.
- Peter Ryan stated that the Early Start and Math Plus summer programs have a good start with an increased enrollment count over last year at this time.
- Jerry Emison has been elected as President of the Robert Holland Faculty Senate for 2013-2014 and Randy Follett as Vice President.
- Walter Diehl reported that Greg Dunaway been named the new dean of the College of Arts and Sciences. His appointment will take effect on May 17, 2013.
- Peter Ryan reported on the search for the Dean of the Graduate School. The three candidates being interviewed are Karen Coats, Lori Bruce, and Diane Snow.
- Peter Ryan reported on the search for the Dean of Engineering and for the Vice President for Research.

3. Faculty Enlight website (textbook information).

- Cecy Brooks, Manager, Barnes and Noble bookstore presented an overview of the new website (FacultyEnlight.com) designed for easier access to textbook adoption tools.
- Textbooks can be searched by ISBN#, university, or title/author and will allow instructors to request a desk copy.
- FacultyEnlight features include:
 - Ability to research and adopt course materials in one, convenient place.
 - Read peer product reviews and write own reviews.
 - Compare cost to student and format availability before adoption.
 - Access your past adoptions for the last three years at all affiliated campuses.

4. Chair's Report – None

5. AOP

- **AOP 30.03 Management of Copyrighted Site Licensed Computer Software; 30.04 Electronic Communications Infrastructure; and 30.05 Internet Domain Names and Services**

The AOPs were brought forward to be reviewed upon the recommendation that the policies to be changed to OPs since they do not deal with academic issues. After discussion, the suggestion was made to have Mike Rackley review the policies along with OP 01.16 for possibly reducing the number of policies.

- **AOP 10.13 The Adoption and Sale of Textbooks and Related Educational Material; (blend with) AOP 10.14 Textbook Adoption Policy.**

The policies were brought forward for review after recommendations were made to merge the two policies. The Textbook Committee has reviewed the revisions to AOP 10.14 and agreed with the recommendation to rescind AOP 10.13. There were concerns discussed regarding revisions to AOP 10.14, page 2, # 5. (Sale of Textbooks and Related Materials), bullet 3. After further discussion, Peter Ryan will discuss the issue with General Counsel and bring the AOP back to the Associate Deans Council for review.

6. New Business.

- Amy Adkerson reported on several items.
 - Articulation Agreements are due today.
 - Graduation ushers' names are needed by next Wednesday, May 1.
 - MSU undergraduate catalogs are forthcoming.
- Peter Ryan reported that information has been requested for courses and/or programs to be deleted. The Registrar's Office will send out a list of inactive courses to the Deans and Associate Deans to disseminate to departments to determine the actions to be taken.

The meeting was adjourned 2:30 p.m.