

Deans Council Minutes
December 3, 2012
1:30 PM
611 Allen

Members Present: Jerry Gilbert (chair), Richard Blackbourn, Dennis Mitchell (for Steve Brown), Tim Chamblee, Stephen Cunetto (for Frances Coleman), Lou D'Abramo, Walter Diehl (for Greg Dunaway), Jerry Emison, Kent Hoblet, Julia Hodges, George Hopper, Brandon Jolly (for Joan Lucas), Sharon Oswald, Mike Rackley, Royce Bowden (for Sarah Rajala), Lynn Reinschmiedt, Peter Ryan, Chris Snyder, Jim West.

Others Present: Karen Coats, Katie Echols, Jack McCarty, Sheri Pape, John Rush, Judy Spencer, Steve Taylor.

Minutes Taken By: Martha Thomas.

1. Upon a motion by Jim West and second by Lou D'Abramo, the minutes of the November 19, 2012, meeting were approved unanimously with no corrections.
2. Announcements:
 - a. Jerry Gilbert discussed the faculty salary compression procedure.
 - i. Dr. Gilbert stated that he expects the dean or department head to notify faculty whose unsatisfactory annual review(s) would preclude them from receiving a salary adjustment under this process.
 - ii. Dr. Gilbert stated that the E&G budget would provide 100% of the adjustment funding for those faculty funded on the E&G budget and would provide 50% of the adjustment funding for those faculty funded on other budget types.
 - iii. Administrators above the rank of department head will not get a salary adjustment at this time; however, if/when he/she returns to the faculty, the adjustment will be made at that time.
 - iv. Dr. Gilbert stated that he anticipates being able to perform this process again next year (also for full professors).
 - v. Dr. Gilbert discussed the formula by which adjustments were being calculated. George Hopper requested to receive the formula via writing.
 - b. Dr. Gilbert stated that there have been discussions regarding changing the time for final grades to be due from 12:00 noon to 7:00 AM on Monday, December 17. Doing so would allow the Registrar's Office to finalize the semester (including processing final grades and transcripts).
 - i. Lynn Reinschmiedt asked that faculty be reminded of the need to input grades for special topics courses, directed individual studies, and research hours.
 - c. Dr. Gilbert reminded the Deans Council of the following upcoming deadlines:
 - i. Jefcoat Advising Award Applications – December 14
 - ii. Sabbatical Applications for 2013-14 academic year – January 8
 - iii. Honorary Degree Nominations – January 11
 - iv. Promotion & Tenure Applications (to the Office of the Provost and Executive Vice President) – January 15
3. MSU Campaign Strategy Report:

- a. John Rush distributed and discussed the MSU Capital Campaign Strategy Document. He stated that it was his goal to turn the university's strategic plan document into a document that donors could easily understand and support philanthropically.
 - b. In previous capital campaigns, MSU raised over \$100 million in 1992-1997 and over \$460 million in 2002-2008.
 - c. Mr. Rush stated that donors want to see the vision of the university – where MSU is going and how they can be a part of that journey.
 - d. Mr. Rush discussed gifts made because of loyalty versus passion.
 - e. Dr. Gilbert stated that this methodology will change the way we talk to donors, framing the discussion about moving MSU to a higher level.
 - f. Mr. Rush asked that the Deans Council reflect upon the document and provide feedback to him.
 - g. Dr. Hopper discussed the importance of tying donors' roots at MSU to the future of the university.
 - h. Jerry Emison discussed the importance of conveying the donor's potential legacy to him/her.
4. Academic Operating Policies:
- a. AOP XX.XX: Graduate Student Grievance:
 - i. Dr. D'Abramo distributed information describing the changes that had been made to the AOP along with the review process the AOP followed.
 - ii. **Peter Ryan made a motion that the AOP be approved as presented. Sharon Oswald seconded the motion.**
 - 1. Discussion:
 - a. Brandon Jolly suggested adding “or” to section B5 between options a) and b).
 - iii. **The motion was approved unanimously with the above edit.**
 - b. AOP 12.10: Undergraduate Academic Achievement:
 - i. Dr. Ryan described a recent challenge of the policy governing undergraduate academic achievement. This occurrence led to the policy being revised to clarify that all classes taken would be utilized when determining what academic honors an undergraduate student is eligible for.
 - ii. There was discussion as to how academic achievement honors are determined currently.
 - iii. Dr. Gilbert stated that editing this policy as such would create two GPAs – one for honors recognition and another for graduation purposes.
 - iv. Walter Diehl stated that forgiveness policies should be utilized towards helping students graduate, not receive academic honors.
 - v. **Dr. Ryan made a motion that the AOP be approved as presented. Dr. Emison seconded the motion.**
 - 1. Discussion:
 - a. George Hopper asked how many students this revised policy would impact.
 - b. There was discussion about suggested clarifying edits to the policy.
 - c. There was a recommendation that the final paragraph of the policy be edited to read: “These

honors, as well as recognition for 4.0 GPA recognition at Commencement, will be based on all grades transferred and earned at Mississippi State University including all original grades and those grades earned through retake, academic forgiveness, academic amnesty, and academic fresh start policies and/or practices.”

2. **The motion was approved with the above edit with one opposed.**

- vi. AOP 12.29: Undergraduate Entrance Requirements:
1. Dr. Ryan described the edits to the policy, including requiring that the academic college and/or department approve all advance standing credit.
 2. The following edits were discussed:
 - a. Editing the first paragraph to read: “The purpose of this Academic Operating Policy and Procedure (AOP) is to establish an understanding of the undergraduate entrance requirements at Mississippi State University, as defined by the Board of Trustees of the State Institutions of Higher Learning (IHL) and to define the role of the Undergraduate Admissions Policy Committee.”
 - b. Reinstating the previously stricken sentence: “Applicants may meet general admission requirements to the University but may not meet the admission requirements for a specific program, department, and/or college.”
 - c. Editing the first sentence of item I.8 to read: “Students who are enrolled full-time at a 2-year or 4-year institution and wish to enroll at MSU for course-work to be transferred to their home institution may be admitted in transient status for one term (spring, summer, or fall) with the expectation of returning to their previous institution.”
 - d. Editing the final two sentences of item I.9 to read: “Graduate scoring 5 and above on the higher level IB External Examination or the University of Cambridge International Examinations A levels may be considered for advanced standing credit. Academic colleges and department approve all advanced standing credit.”
 - e. Editing the first sentence of the third paragraph under section III to read: “Although applicants may meet general language requirements for admission to the university, some department have established higher English language proficiency requirements.”
 3. There was discussion about general education requirements and AP or IB credit.

4. **Upon a motion by Dr. Ryan and second by Dr. D'Abramo, the AOP was approved unanimously with the above edits.**
5. Other Items:
 - a. Lynn Reinschmiedt discussed the upcoming Commencement. He stated that 1,391 students had applied for graduation.