Maymester session will begin on May 10, 2010. Listed below are some guidelines to remember concerning the Maymester:

- There are 15 class meeting days: May 10, 11, 12, 13, 14, 17, 18, 19, 20, 21, 24, 25, 26, 27, and 28.
- Each class will meet 2.5 hours per day.
- Classes end on May 28 (Friday). There will be two reading days before final exams - May 29 and 30. Final exams will be on June 1. (First day of summer school will be June 2.)
- Minimum undergraduate enrollment in a Maymester class will be 10 students and minimum graduate enrollment will be 5 students.
- Students can take only one course in the Maymester.
- For student financial aid purposes, the Maymester will be considered part of summer school.
- Faculty members will be allowed to teach only one course in the Maymester.
- With the permission of their dean, faculty members will be allowed to teach five courses in the combined terms of Maymester and summer school, i.e. one in Maymester and four in the summer school terms. This will be considered the equivalent of a one-course overload.
- Faculty will receive 8% of their nine-month salary base for a 3-hr. credit course with an enrollment of 10 or more undergraduate students and 5 or more graduate students.
- Our position, as suggested by Legal Counsel, is for a 12-month employee to take vacation and be compensated for Maymester teaching via the Request for Other University Employment Activity form (ROUEA). The option of using faculty release is also available for 12-month employees.
- Maymester payroll sheets are due to our office no later than May 13, 2010.
- Maymester payroll will be issued on May 28, 2010 (SM#10).